

**WSSSC WINTER 2008**  
**North Seattle Community College**  
**January 30-February 1**

**Wednesday, January 30, 2008**

Roy Flores and the NSCC Student Development Services leadership team welcomed the group.

**Assistant Attorney General Conversation (Dave Stolier)**

Dave Stolier talked about fire arms regulations. There appears to be enough authority in other cases that would allow colleges to regulate fire arms on campus. He also addressed issues re the authority of campus security officers. Dave will provide a summary document providing guidance on security officers. Dave fielded other questions from the group.

**State Board Report and update on Re-hosting (Chris Reykdal)**

Chris gave an update on the status of the SBCTC budget request. He also reviewed the status and content of a variety of bills currently before the legislature.

Erin Brown updated the group on childcare funding issues.

The DVR/DSB Collaborative Agreement next steps include a notification process where a college will trigger the \$7500 need for a student at the community college. DVR is interested in an alert system so they can plan for their budgets.

Passport to College-a suggestion is that the Opportunity Grant Coordinators could be the point of contact on the campuses for this program.

Student Listening Survey-a web based survey with 3400 responses has been completed. Results will be shared shortly.

Student state-wide web site will be launched soon that will direct students to individual colleges.

**Cultural Competency---Professional In-service**

Rhonda and Terri provided training on intercultural competence.

**Thursday, January 31, 2008**

**Student Services Week report (Mark Mitsui)**

Mark presented a draft document of a proclamation to be submitted to the Governor for her signature. Suggestions were made for simplifying the content. Also included in his presentation was a list of possible activities that campuses could provide during that week (October 20-24, 2008). A subcommittee was formed to work on revising the language: Ivan Gorne, Rhonda Coates and Mark Mitsui.

**College Spark Grant-report from Big Bend (Mary Shannon)**

Mary provided an overview of the College Spark Grant at Big Bend which was designed to inventory, analyze and coordinate grant services in order to better support low-income students.

**Conference Update/report (Rhonda Coats)**

Rhonda walked us through the conference website. The theme is *Educational Excellence, Engagement, Equity and Empowerment*.

**CIS Update (Brian Dahl)**

Re-Hosting: Lots of progress being made with unit/integration testing and fixing bugs. Fix rate on defects remains high. CIS staff are partnered with HP programmers and CIS staff are helping fix bugs. In looking forward, a system architect has been contracted and CIS subject matter experts are involved and contributing. This led to an architectural risk assessment which identified areas of risk: system performance, data integrity, foundation technologies and operability. They are continuing to investigate options and alternatives.

CIS Executive Board recommended and received approval from ISB for an independent assessment of the Re-Hosting Project and to continue with the current effort during the assessment. This assessment is due to the ISB in March. An outside firm will be secured to perform the assessment. A CIS Executive Board has assembled a team to oversee the project.

The draft project schedule shows that all colleges are converted prior to 12/2008. They are especially focused on finding options for the Financial Aid application because vendor support for SAFERS ends at the end of December of 2008. They are also looking at decoupling the degree audit piece so that we can use it sooner.

**Common Course Numbering (Mary Harding)**

The Common Course Numbering Committee continues to meet. Rachel Ruiz and Mary are the commission representatives to the committee. Sueann Carlson is working on common course numbering. For our system, fifteen colleges went live with common

course numbering by this past fall. Several more are actively working on implementing it. A few schools have not submitted any progress on the effort. It was pointed out that the current HB 2783 talks about baccalaureates being required to do common course numbering was discussed

### **SBCTC technology vision plan (Rick MacLennan/Jack Huls)**

Rick discussed a potential 2008 Technology Plan developed by the state-wide Technology Transformation Task Force. There are six goals tied to the basic principles of Access, Success, Transformation; innovation, informed, accountability and funding. There were strategies and actions for each of the goals. These include online advising, online applications, student relationship, e-tutoring, online searchable quarterly schedule, and electronic funds dispersal. He suggested we focus our review and feedback on Goal 2: expanding access and increasing student success.

Rick also shared the status and cost implications of ITPG collaborative development projects. Those projects are online course management, online integrated purchasing system; online advising educational planning and student advising support; electronic personnel and application process; online time and attendance reporting; simplified sign on and electronic email retention systems. ITPG is coming around to the notion that to achieve many of the system goals, a technical team must be created to do the development and monitoring of these projects.

Trish Onion shared a copy of House Bill 2783 that includes a web based advising system. Kayeri shared the technology feedback from the Student Listening Survey.

### **Report from Student Technology Survey (Kayeri Akweks)**

Last spring the Student Technology Vision Committee called for a national literature review related to student technology. After the lit review, it was decided to do focus groups to see how Washington students matched with these findings. Students were asked about current technology used in their college, technologies they wish were available, desirable technologies available in other parts of their lives, how those might apply in college and other technology expectations in college. Kayeri distributed a copy of the findings.

Findings: Students wanted more training for faculty and students; more and consistent use of CMS; more ways to interact and collaborate with other students; and more technology resources, such as wireless coverage, tech support, computer hubs and electrical outlets. They also want cutting-edge technology (primarily in their programs); 24x7x365 remote access to online services; online textbooks and more online library research database.

Recommendations: professional training and development; system-wide CMS; social learning tools; infrastructure and tech support; and cutting edge technology; business

partnerships; web-enhanced classes; online access 24x7x365; improve student awareness of online services; open textbook models; and online library research databases.

Kayeri will send links via our list serve for online textbook options.

### **The Association**

Dennis Long shared information on the March 7<sup>th</sup> one day conference on The Art of Technology to be held at Tacoma Community College

He also shared information on the Washington Executive Leadership Academy.

### **Commission Sharing re Student Persistence and Opportunity Grant funding**

Commission members reported how they were utilizing Student Persistence and Opportunity Grant funds.

## **Friday, February 1, 2008**

### **Graduate Program Opportunities @ WWU (Dr. Susan Mancuso)**

Dr. Susan Mancuso talked about the M.Ed. in Student Affairs Administration in Higher Ed. She shared the fifteen competencies of the program and the coursework that's involved in the program. A graduate of the program, Tina, shared her experience with the program.

### **Business Meeting**

#### **Student Services Manual (Rich Haldi)**

Rich shared samples possible covers. He also provided a production schedule and a working budget. The budget is based on a purchase of 2500 copies. Terri confirmed with the group that this was an appropriate amount. Rich asked for feedback on the amount of revenue we wanted from the manual. It was agreed to go with the current revenue estimate.

#### **Executive Committee Report (Terri McKenzie)**

The hiring committee for the Student Services Director at the SBCTC will have three commission members.

A new liaison is needed for ARC and Steve Bays from SFCC agreed to serve in this role.

Bea Kiyohara is retiring from Seattle Central effective today.

### Treasurer's Report (Rhonda Coats)

Rhonda reported that the checking account balance is \$12,778.88 but does not include expenses for the Winter Quarter meeting. The money market account has \$27,326.00 which will be used for the spring Student Services Conference and production of the manual.

Rhonda made a recommendation to the WSSSC Executive Board to eliminate these external accounts. It was decided that the revenue will run through a trust account at the college of the treasurer. So for manual and conference revenue, those funds will be deposited into the treasurer's college account.

### Secretary's Report

The minutes were approved with a change to the technology chart that Rick presented.

### WACTC liaison

Mildred Ollee', our WACTC liaison, provided information regarding the expansion of the mission of the technical colleges. This means they would be able to offer transfer credit for programs that lead to a bachelor's degree. The state board has voted to accept that expansion. For any expansion approval will be required.

The Governor's office has requested that all government agencies put themselves through a review similar to the Baldrige Awards. This is yet another accountability measure. The SBCTC is asking that six colleges each year complete the process.

She also reported that Joan Ray will be serving as interim vice president for student services at Seattle Central.

### **WACTC reports**

#### OBC (Ivan Gorne)

Ivan shared house appropriations committee recommendations. We are still waiting for the Senate's recommendations.

### **Other reports**

Articulation/Transfer – meeting held currently ...no report

Ed Reform – no report

ICRC – no report

JAOG – Ivan Gorne talked with the senate committee about the system higher ed transfer plan. They were very pleased about common course numbering.

The Association – Rhonda reminded everyone about the one day drive in on March 7<sup>th</sup>.

Rhonda asked that each school donate 10-12 pens for the conference. In addition, she asked that the vp's get two really nice donations from our college to be given away at the last day of the conference.

Student Services Website – it is hosted through the SBCTC web site. The fall minutes are there and information about the conference. Provide updates and changes for the web site to Mary Harding. It was suggested that there be links to other web sites that we use.

### **Council Liaison Reports**

The Financial Aid Council requested guidance on how to present classification change requests for the state. Some thought this wasn't necessary since the Program Specialist category was now available. Terri will share this information with the FAC president. She will also ask the people from the HRC to check into this.

The meeting was adjourned at 11:10 a.m.