

**REGULAR MEETING OF THE STATE BOARD
FOR
COMMUNITY AND TECHNICAL COLLEGES**

MINUTES OF MEETING

September 14, 2006

State Board Members

**Jim Garrison (Chair), Mt. Vernon
Jim Bricker, Coupeville
Reuven Carlyle, Seattle
Sharon Fairchild, Spokane
Jeff Johnson, Olympia
Tom Koenninger, Vancouver
Erin Munding, Omak
Lyle Quasim, Puyallup**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

A C T I O N I N D E X
September 14, 2006

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
	Adoption of Consent Agenda:	
----	- Approval of Minutes/August 15, 2006	
06-09-25	- Delegation of Authority for SBCTC Office Move	1
06-09-26	- Edmonds CC Athletic Field Renovation	1
----	- Approval of Minutes/June 22, 2006	1-2
06-09-27	- Approval of System Direction Statement	4-5
06-09-28	- Approval of 2007-09 Operating Budget Request	5
06-09-29	- Approval of Student Athlete Operating Fee Waiver	6

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
September 14, 2006
Whatcom Community College**

The State Board held a study session at Whatcom Community College on September 13, 2006, from 2:00 to 5:00 p.m. to discuss the following topics: 1) System Direction Statement, 2) 2007-09 Operating Budget Request, and 3) 2007 SBCTC Office Budget and Work Plan. No action was taken at this meeting.

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Sharon Fairchild, Jeff Johnson, Tom Koenninger, Erin Munding, Lyle Quasim

State Board Member Absent: Reuven Carlyle

CALL TO ORDER

Chair Jim Garrison called the meeting to order at 2:00 p.m. and welcomed those present. He thanked Whatcom Community College President Harold Heiner for hosting the meeting.

ADOPTION OF CONSENT AGENDA

MOTION: Moved by Tom Koenninger and seconded by Erin Munding that the State Board adopt the consent agenda for its September 14, 2006 regular meeting as follows:

- *Approval of August 15, 2006, State Board special meeting minutes*
- *Resolution 06-09-25 (ATTACHMENT #1) – Delegation of Authority for SBCTC Office Move*
- *Resolution 06-09-26 (ATTACHMENT #2) – Edmonds CC Athletic Field Renovation*

MOTION CARRIED.

APPROVAL OF STATE BOARD MEETING MINUTES FOR JUNE 22, 2006

This item was removed from the consent calendar at the request of Chair Garrison on behalf of Board member Reuven Carlyle, who asked that the following language be substituted for the third paragraph on the third page of the minutes to clarify his position on the Blackboard contract for WashingtonOnline.

“The item was removed from the consent calendar at the request of Board member Reuven Carlyle. He said he opposes the current arrangement (service levels, price, quality) with the vendor and believes that key internal stakeholders at colleges are unhappy with the service on many fronts. He requested staff formally explore alternative approaches, service agreements, vendors, pricing, and other issues and offered to help as appropriate and useful. He noted that

he will not encourage Board members to defeat the arrangement this year only due to logistical considerations for the service. He asked staff for updates regarding this contract and agreement during the year to avoid this situation in June of 2007.”

MOTION: Moved by Erin Munding and seconded by Jim Bricker that the State Board revise the third paragraph of the third page of the minutes of the June 22, 2006 State Board meeting to clarify a statement made by Reuven Carlyle during discussion of the Blackboard contract for WashingtonOnline and to approve the minutes as revised.

MOTION CARRIED.

DIRECTOR’S REPORT

Executive Director Charlie Earl and staff reported and updated the Board on the following issues: Washington Learns effort, re-examination of Washington’s Welfare to Work Program, Center for Information Services rehosting project, common course numbering effort, meetings in October and December with business leaders and school district superintendents, recent SBCTC all staff retreat, an invitation to participate in the Governor’s upcoming bus tour in Spokane, and an extension of the SBCTC homeland security institute grant.

HOST COLLEGE PRESENTATION

Whatcom Community College Board members Robert Fong, Barbara Rofkar, and Sue Cole welcomed State Board members and staff to the campus. President Harold Heiner was present at the Board’s study session to give welcoming remarks. Chair Garrison thanked the Whatcom Community College president and trustees for hosting the State Board meeting on their campus.

Bellingham Technical College Acting President Debra Jones thanked the Board for its vision and leadership in developing and supporting the Opportunity Grants program. She introduced Patricia Onion, Vice President of Educational Services at Whatcom Community College; Dave Klaffke, Vice President of Student Services at Bellingham Technical College; and Kelly Bashaw, Opportunity Grant Coordinator at Whatcom Community College. They provided information about their colleges’ joint Opportunity Grant pilot program called “Whatcom Opportunities Now” or WON. WON is a needs-based scholarship program designed to help income-eligible students prepare and enter a high-demand, high-wage career. Selected students receive personal mentorship, career exploration, tutoring, and individualized support, plus financial assistance to help address typical barriers to higher education. They discussed the resources the grants will provide for many students who face multiple barriers to college access and completion and the resulting benefits to business and industry in their communities. Board members then heard from two student scholarship recipients who discussed the importance of the program in helping them to achieve their higher education goals.

CHAIR’S REPORT

Chair Jim Garrison reported that he is working with the executive director to develop a draft work plan for the State Board, which will be shared with Board members and discussed at future meetings. The presidents’ association has invited Jim or a State Board member representative to

attend future WACTC meetings. He announced that in his absence Erin Mundinger has agreed to chair the October 18-19 State Board meeting at Everett Community College. Trustees' Association Treasurer Debra Lisser gave the report for TACTC President Jim Robinson at the Board's study session the previous day. She thanked Board members for attending the annual leadership dinner and legislative plenary session and reported on upcoming meetings and events.

BOARD MEMBER NOTES

Lyle Quasim reported that the Higher Education Coordinating Board is conducting diversity hearings and that he is participating in developing a diversity statement for the HECB. He suggested that the diversity initiative be presented at a future State Board meeting. Lyle also reported on an upcoming national conference on race and pedagogy to be held at the University of Puget Sound.

Jeff Johnson reported that he is working with the Department of Labor and Industry on a pilot project to restructure vocational rehabilitation services to assist injured workers to access community and technical college retraining programs to help them re-enter the workforce.

Tom Koeninger reported on the TACTC legislative plenary conference held September 7 in Renton. At the conference, Tom gave a presentation of the Board's system direction statement. The conference also included important media messaging training for all trustees and the results of a public opinion survey funding by the trustees every four years.

WORKFORCE DEVELOPMENT SYSTEM REVIEW PRESENTATION

David Harrison, chair of the Workforce Training and Education Coordinating Board, shared a report of the Workforce Board's findings and recommendations of its study of the workforce development system. The study was undertaken at the Governor's request to identify ways the system can be improved to better serve Washington State citizens and meet the needs of employers. At the same time, the Legislature included a budget proviso that called for the Workforce Board to study the workforce development system with the goal of achieving easier access to postsecondary education for low-income students in job-specific programs. The Workforce Board has completed the research portion of the study, conducted a public feedback session, and held a meeting to review the data and discuss recommendations. The goal is a workforce development system that is more sharply focused, opportunistic, accountable, and integrated. Discussion followed on the ramifications of the report for the community and technical college system and next steps. The Workforce Board will review the study draft at its September meeting followed by public meetings in October.

CTC APPLIED BACHELOR'S DEGREE PROGRAM PRESENTATIONS

Jan Yoshiwara of the State Board staff reported that during 2004-05, the Legislature authorized the creation of four pilot applied baccalaureate degree programs that extend the college system's role in responding to the need for expansions of baccalaureate capacity. E2SHB 1794 was sponsored by Representative Phyllis Gutierrez Kenney. These applied bachelor's degrees are designed for those who hold an associate of applied science degree and maximize the application

of the technical credits toward a bachelor's degree. At the April 2006 State Board meeting, the Board selected four pilot programs.

- Bellevue Community College: Bachelor of Applied Science in Radiation and Imaging Sciences (serving 43 FTE when funded for both the junior and senior year)
- Peninsula College: Bachelor of Applied Science in Applied Management (serving 40 FTE)
- Olympic College: Bachelor of Science Nursing (serving 35 FTE)
- South Seattle Community College: Bachelor of Applied Science in Hospitality Management (serving 42 FTE)

The Higher Education Coordinating Board approved the proposals in July 2006. The next step in the process is for the accreditation association, the Northwest Commission on Colleges and Universities, to decide on informal candidacy status of the bachelor's degree level so the colleges can begin advertising their degrees and preparing for admission of juniors in Fall 2007. The NWCCU is scheduled to take action on this in December 2006.

Jan recognized and commended the colleges involved and the State Board staff for their impressive work on this process for the last two years.

The presidents of three of the four colleges—Jean Floten, Bellevue Community College; Tom Keegan, Peninsula College; and Jill Wakefield, South Seattle Community College—shared information and brought the Board up to date on their projects. (Olympic College is scheduled to make a presentation at the October State Board meeting.) The presidents reported on the economic, curricular, and student considerations in the applied bachelor's degrees planned at their colleges and answered questions about the challenges and opportunities each college faces as they prepare to enroll juniors next year.

APPROVAL OF SYSTEM DIRECTION STATEMENT (Resolution 06-09-27)

At its August meeting, Board members discussed college feedback on the draft system direction document and provided direction to staff to make revisions. Since that time, individual Board members have had the opportunity to provide input and comments on proposed drafts. At the previous day's study session, Board members suggested additional revisions which were incorporated in the document.

Jan Yoshiwara of the State Board staff presented the proposed final draft of the system direction statement for the Board's consideration based on input from the colleges and from State Board members and staff. The proposed final draft has a few components which create the framework for the document:

- A vision statement sets the context for the ten year goals.
- A preface describes the state's current and future economic and demographic challenges and the college system's role in improving the state's prosperity.
- The steps under the goals are strategic directions that provide description for the goals.
- The principles describe the intent of the Board in creating a system direction.
- The next steps describe how the Board will pursue the plan.

MOTION: Moved by Erin Mundinger and seconded by Jim Bricker that the State Board adopt Resolution 06-09-27 (ATTACHMENT #3) approving the System Direction Statement.

MOTION CARRIED.

APPROVAL OF 2007-09 OPERATING BUDGET REQUEST (Resolution 06-09-28)

Deb Frazier of the State Board Staff reported that at its June meeting, the State Board reviewed the preliminary framework and components of the 2007-09 operating budget request and instructed staff to develop the request within those parameters. The Board reviewed the work to date at its August meeting and provided additional guidance. The budget reflects the work of the entire community and technical college system, including input from presidents, trustees, faculty organizations, State Board members and staff. Deb presented the culmination of that work to the Board for final review and approval.

Three core messages based on the Board's system direction statement frame the operating budget request: economic demand, student success, and innovation. Economic demand necessitates investment in the two-year college system to produce Washingtonians with the knowledge and skills to keep the state competitive in the global marketplace. Investments in student success will improve the lives of individuals by increasing their earning power and their ability to contribute to the economy of the future. State investment in innovations such as centers of excellence, in-line delivery of instruction, and up-to-date equipment are the means by which colleges can support individuals and the state's economic competitiveness.

The operating budget request for the 2007-09 biennium totals \$1.5 billion in state funding, which is comprised of \$1.31 billion in base funding and \$227 million requested in additional state resources.

Deb summarized the new funding initiatives, as outlined in the Board's agenda materials, which included economic demand elements, student success request elements, innovation request elements, budget requests for ongoing operations, and technical budget requests.

MOTION: Moved by Tom Koenninger and seconded by Sharon Fairchild that the State Board adopt Resolution 06-09-28 (ATTACHMENT #4) approving the 2007-09 operating budget request.

MOTION CARRIED.

APPROVAL OF STUDENT ATHLETE OPERATING FEE WAIVER (Resolution 06-09-29)

At its May meeting, the Board heard a presentation from a college president representing members of the Northwest Athletic Association of Community Colleges (NWAACC) who have requested that the State Board authorize community college boards of trustees to institute an operating fee waiver for grant-in-aid eligible (as defined by the Official Code Book of NWAACC) student athletes.

At its June meeting, the Board discussed acting on the proposed waiver and opted to defer action. The Board asked the college presidents to revisit the proposal and to consider incorporating student need into the waiver eligibility criteria. The presidents considered this idea at their July retreat and concluded that the original proposal reflected the NWAACC colleges' best option to: increase the ability of community colleges to compete for quality athletes that might be considering small four-year colleges; increase parity with Oregon colleges, which can fund grants-in-aid up to full tuition; encourage students to stay in state; and increase the rate of participation by women in athletics.

State Board member Erin Mundinger asked for information on how many students will be impacted by the waiver. Progress reports will be available starting winter quarter 2008.

MOTION: Moved by Jim Bricker and seconded by Sharon Fairchild that the State Board adopt Resolution 06-09-29 (ATTACHMENT #5) authorizing community college boards of trustees to establish an operating fee waiver for grant-in-aid eligible student athletes.

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of September 14, 2006, at 11:30 a.m. The next regular meeting of the State Board will be held October 18-19, 2006, at Everett Community College.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-25

A resolution relating to the temporary increase of the Executive Director's delegated authority to make purchases of goods and services in excess of \$100,000 for contracts associated with tenant improvements and office furnishings relating to the State Board Office move.

WHEREAS the Legislature provided funding during the 2005 legislative session to move the State Board Office to a newer facility; and

WHEREAS the new location has been secured, tenant improvements are being made, and office furnishings will be needed, two contracts are in excess of \$100,000; and

WHEREAS the Executive Director's delegated authority to make payments to vendors/contractors associated with the State Board Office is currently limited to \$100,000;

THEREFORE BE IT RESOLVED that the State Board provides a temporary delegation of authority to the Executive Director or his designee to sign contracts up to \$600,000 per contract for tenant improvements, labor costs, equipment, and furnishings associated with the State Board move from its current locations to 1300 Quince Street, Olympia Washington.

BE IT FURTHER RESOLVED that this temporary authority shall expire on December 31, 2006.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-26

A resolution relating to Edmonds Community College's use of local funds to upgrade their athletic field.

WHEREAS, the current baseball field has a broken irrigation system; and

WHEREAS, the college supports over 200 student athletes and also supports physical education and wellness programs that require athletic fields; and

WHEREAS, the college has identified \$1,000,000 in local funds reserves to fund this project;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves use of up to \$1,000,000 in local funds to upgrade and renovate the athletic field.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGE

RESOLUTION 06-09-27

A resolution to approve the System Direction, which establishes the Board's ten-year vision and goals.

WHEREAS the State Board for Community and Technical Colleges has engaged in a comprehensive review of the state's economic and demographic challenges in growing a competitive labor force; and

WHEREAS the State Board for Community and Technical Colleges has engaged the college system in a comprehensive effort to identify ten-year goals that will help raise the knowledge and skills of the state's working population; and

WHEREAS the State Board for Community and Technical Colleges will utilize these goals in setting its biennial budget requests and determining future policy for the two-year college system;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the System Direction statement.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-28

A resolution relating to the 2007-2009 Operating Budget Request.

WHEREAS the community and technical college system has conducted a thorough assessment of its operating needs for the 2007-2009 biennium based on the statutory mission of the colleges and the long-term goals of the system; and

WHEREAS responding to Washington's economic demands to be globally competitive is a key role of the community and technical college system; and

WHEREAS student success in academic, vocational, and basic skills are critical to the state's economic and social development; and

WHEREAS innovative practices at the colleges are the means by which individual students and the economy succeed;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes the Director to submit to the Governor a 2007-2009 community and technical college system operating budget request for general fund state dollars of \$1,535,920,000 of which \$39,732,000 represents increases needed to address items currently funded for a partial biennium; \$72,489,000 represent costs to carry out existing service levels, and \$226,953,000 represents improvements in the system-wide priority areas of economic demand, student success and innovation; \$475,217,000 of operating fees from tuition; and \$564,606,000 from dedicated and contract activity as displayed on Attachment Two.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-29

A resolution authorizing community college boards of trustees to establish an operating fee waiver for grant-in-aid eligible (as defined by the Official Code Book of the Northwest Athletic Association of Community Colleges) student athletes.

WHEREAS over 2,500 student athletes represent their community colleges on 181 teams in 15 sports; and

WHEREAS financial assistance for student athletes has declined since the 1970s; and

WHEREAS the State Board has the authority to authorize tuition waivers in accordance with RCW 28B.15.915;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges (SBCTC) authorizes community college boards of trustees to establish an operating fee waiver for grant-in-aid eligible student athletes effective beginning fall quarter, 2007-08 academic year:

1. Colleges may waive up to 25 percent of the SBCTC established resident student tuition 15 credit tuition and fee rate for grant-in-aid eligible student athletes.
2. Resident and non-resident grant-in-aid eligible student athletes are eligible for the operating fee waiver.
3. Community college boards of trustees must take formal action to adopt a waiver for this purpose before a grant of the waiver may be provided to students.
4. Any college that chooses to adopt a waiver for this purpose shall use uniform codes (fee pay status) established by the Center for Information Services in consultation with the State Board for Community and Technical Colleges.
5. Waivers granted for this purpose will not be included in the statutory waiver limit established by RCW 28B.15.910 for the community colleges as a whole.
6. Each college shall adhere to the rules of the Official Code Book of the Northwest Athletic Association of Community Colleges and shall establish its own policy for documenting student athlete eligibility.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants to community college boards of trustees the flexibility to implement this waiver authority by all means necessary to address issues not explicitly identified in this resolution.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary