

**REGULAR MEETING OF THE STATE BOARD
FOR
COMMUNITY AND TECHNICAL COLLEGES**

MINUTES OF MEETING

October 19, 2006

State Board Members

**Jim Garrison (Chair), Mt. Vernon
Jim Bricker, Coupeville
Reuven Carlyle, Seattle
Sharon Fairchild, Spokane
Jeff Johnson, Olympia
Tom Koenninger, Vancouver
Erin Munding, Omak
Lyle Quasim, Puyallup
Beth Willis, Tacoma**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

A C T I O N I N D E X
October 19, 2006

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
	Adoption of Consent Agenda:	
----	- Approval of Minutes/September 14, 2006	
6-10-30	- 2007-08 State Board Agenda Schedule	1
6-10-31	- 2007-09 Capital Budget – Columbia Basin College Alternatively Financed Project Request	1
6-10-32	Approval of 2006-07 SBCTC Office Budget & Work Plan	2-3

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
October 19, 2006
Everett Community College**

The State Board held a study session at Everett Community College on October 18, 2006, from 1:00 to 5:30 p.m. to discuss the following topics: 1) State Board Work Agenda Draft, 2) Olympic College Bachelor's Degree Pilot Presentation, 3) 2006-07 Legislative Platform, and 4) Messaging Training for State Board Members. No action was taken at this meeting.

State Board Members Present: Erin Munding (Vice-Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Tom Koenninger

State Board Member Absent: Jim Garrison, Jeff Johnson, Lyle Quasim, Beth Willis

CALL TO ORDER

Vice-Chair Erin Munding called the meeting to order at 8:30 a.m. and welcomed those present. She thanked Everett Community College President Dr. David Beyer for hosting the meeting on campus and the dinner with college trustees and staff the previous evening.

ADOPTION OF CONSENT AGENDA

MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt the consent agenda for its October 19, 2006 regular meeting as follows:

- a) Approval of September 14, 2006, State Board regular meeting minutes***
- b) Resolution 06-10-30 (ATTACHMENT #1) – 2007-08 State Board Meeting Schedule***
- c) Resolution 06-10-31 (ATTACHMENT #2) – 2007-09 Capital Budget – Columbia Basin College Alternatively Financed Project Request***

MOTION CARRIED.

DIRECTOR'S REPORT

Executive Director Charlie Earl and staff reported and updated the Board on the following issues: Washington Learns effort, Tuition Study timeline, remedial education, common course numbering, Prosperity Partnership recommendations, Workforce Board study, and the Spellings Report.

HOST COLLEGE PRESENTATION

President David Beyer welcomed the Board and staff to Everett Community College and to the new White Horse Hall and provided a general overview of the college, including information on

programs, enrollment, capital projects underway, and the University Center of North Puget Sound. He distributed and discussed a resolution recently adopted by the Everett Community College Board of Trustees supporting the expansion of baccalaureate options in the Snohomish, Island, and Skagit counties region.

Michael Kerns, Vice President for Finance at Everett Community College, gave a PowerPoint presentation entitled, "Access to Higher Education in the Snohomish, Island, and Skagit Counties Region – University Center of North Puget Sound." The presentation included information on the development of the North Snohomish, Island and Skagit Counties Higher Education Consortium (NSIS); NSIS programs, courses, and projected enrollments; 2006 legislation (Substitute House Bill 3113); and progress and current discussions with the four-year colleges.

Jack Oharah, President of Edmonds Community College, also addressed the Board on this issue and on the Polytechnical Institute proposal.

CHAIR'S REPORT

Vice Chair Erin Munding gave the report:

- **Trustees' Association Report.** TACTC President Jim Robinson reported on recent and upcoming meetings and activities of the trustees' association. He announced that TACTC has created an ad hoc committee that will address the tuition policy. TACTC also organized a recent presidential search workshop that was well received. Jim reported on the ACCT Conference in Orlando, Florida, at which 11 college districts and the State Board were represented. TACTC has scheduled a joint Board of Directors and Legislative Steering Committee meeting on November 3 at Highline Community College to discuss the 2007 legislative request.

APPROVAL OF 2006-07 SBCTC OFFICE BUDGET & WORK PLAN (Resolution 06-10-32)

Chris Reykdal of the State Board staff presented for the Board's approval the SBCTC staff work plan and office budget for 2006-07. At its study session the previous day, the Board had an opportunity to review and discuss the work plan, budget and related information included in the agenda packet.

The Board's strategic direction is creating new priorities for staff and the system. To accomplish the initial work of the strategic direction, staff has begun to shift priorities to align resources and talents in the organization with the Board's priorities, primarily shifting some staff assignments to emphasize more work on accountability and performance measurement.

The 2006-07 office budget is just under \$11.8 million and supports about 93 full-time staff equivalents (99 headcount). The most significant change in the budget is a one-time increase of expenditures for costs associated with the office move. There are also three new positions proposed: two researchers and a facilities clerk.

MOTION: Moved by Jim Bricker and seconded by Tom Koenninger that the State Board adopt Resolution 06-10-32 (ATTACHMENT #3) approving the 2006-07 SBCTC office budget and work plan.

MOTION CARRIED.

SOCIOECONOMIC STUDY REPORT

David Prince of the State Board staff presented an overview of and key findings from a study entitled, "The Socioeconomic Well-Being of Washington State: Who Attends Community and Technical Colleges?"

The study was initiated with assistance from the Columbia University Community College Research Center to develop a socioeconomic proxy measure using state population census data and student addresses. The study results will help determine the socioeconomic status and characteristics of two-year college students and those who do not attend two-year colleges. Using the new data and system-wide planning, the intent is to find ways to serve more underserved students throughout the community and technical college system.

Copies of the full report were distributed, and the Board had an opportunity to discuss the study findings, conclusions, and next steps. The Board concurred that the message needs to be one of readiness and affordability.

2009-11 CAPITAL BUDGET PRIORITIES

Mary Alice Grobins and Tom Henderson of the State Board staff provided information on the planning process for the 2009-11 capital budget request and setting of priorities through the selection and ranking criteria. Within the next month, system representatives will begin debriefing the process and priorities of the selection and ranking criteria, ultimately culminating in the development of the criteria to be used in scoring the project requests in 2009-11.

This is the time to begin discussion and seek guidance from the Board about its priorities and direction around how future projects should be selected. One goal is to identify key policy implications relative to the System Direction and to ensure that the criteria developed will bring forward the right projects.

The Board will be asked at its next meeting in late November to engage in a discussion of the capital budget process and priorities. In addition, staff will brief the Board on discussions by the system review committee.

EXECUTIVE SESSION

The Board convened in executive session from 11:15 a.m. to 11:38 a.m. to consider the selection of a site or the acquisition of real estate by lease or purchase. No action resulted from the executive session.

State Board Meeting

October 19, 2006

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ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of October 19, 2006, at 11:40 a.m. The next regular meeting of the State Board will be held November 29-30, 2006, at Bates Technical College in Tacoma.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-10-30

WHEREAS the State Board adopts its meeting schedule for the fiscal year for publication in the *Washington State Register*;

THEREFORE BE IT RESOLVED that the State Board has agreed upon the following meeting dates and locations for 2007-08:

January 31- February 1, 2007	State Board Office
March 14-15, 2007	State Board Office
May 9-10, 2007	Grays Harbor College
June 20-21, 2007	Spokane Falls Community College
September 11-12, 2007	Retreat (location to be determined)
October 17-18, 2007	Lower Columbia College
December 4-5, 2007	Cascadia Community College
January 30-31, 2008	State Board Office
March 12-13, 2008	State Board Office
April 30-May 1, 2008	North Seattle Community College
June 11-12, 2008	Wenatchee Valley College

APPROVED AND ADOPTED on October 19, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-10-31

WHEREAS the State Board for Community and Technical Colleges has submitted the 2007-09 Capital Budget Request; and

WHEREAS subsequent to Board action an additional alternatively financed project has been identified; and

WHEREAS the \$300,000 completion of the Diversity Commons has been approved by the college Board of Trustees; and

WHEREAS this project requires legislative approval under RCW 39.94 to secure Certificates of Participation through the Washington State Treasurer; and

WHEREAS the college has identified sufficient funds to retire the debt through a Title 5 grant,

NOW THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves submittal of this project as part of the 2007-09 Capital Budget Request to the Office of Financial Management.

APPROVED AND ADOPTED October 19, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-10-32

A resolution relating to the 2006-2007 office budget and work plan for the State Board office.

WHEREAS the State Board, in consultation with trustees, presidents, faculty and State Board staff has identified long-term strategic issues for the two-year college system; and

WHEREAS the staff has identified the critical work elements needed in the coming year that begin to address the long-term strategic issues; and

WHEREAS these priorities and the policy discussions of the State Board guide the development of the budget for the office for the next year;

THEREFORE BE IT RESOLVED that the State Board approves the major staff projects list and the budget for the State Board office in the amount of \$11,796,226; and

BE IT FURTHER RESOLVED that the State Board delegates to the Executive Director the authority to make adjustments as necessary to reflect the changing priorities of the Board and the community and technical colleges system.

APPROVED AND ADOPTED on October 19, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary