



**REGULAR MEETING OF THE STATE BOARD FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MEETING MINUTES**

**February 1, 2007**

**State Board Members**

**Jim Garrison (Chair), Mt. Vernon  
Jim Bricker, Coupeville  
Reuven Carlyle, Seattle  
Sharon Fairchild, Spokane  
Jeff Johnson, Olympia  
Tom Koenninger, Vancouver  
Erin Munding, Omak  
Lyle Quasim, Puyallup  
Beth Willis, Tacoma**

**State of Washington**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**Olympia**

**ACTION INDEX**  
**February 1, 2007**

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	Adoption of Consent Agenda:	
07-02-01	- Lower Columbia College Property Acquisition – Maple Park Apts.	1
07-02-02	- Tacoma Community College – 19 <sup>th</sup> Street Entry Project	1
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**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**Regular Meeting Minutes  
February 1, 2007  
State Board Office**

*The State Board held a study session at the State Board Office in Olympia on January 31, 2007, from 2:00 to 5:00 p.m. to discuss the following topics: 1) Task Force Reports, 2) Fall Enrollment Report, and 3) Operating Funds Overview. No action was taken at the study session.*

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State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Tom Koenninger, Erin Munding, Lyle Quasim, Beth Willis

State Board Member Absent: Jeff Johnson

**CALL TO ORDER & ADOPTION OF AGENDA**

Chair Jim Garrison called the meeting to order at 8:30 a.m. and welcomed those present.

***MOTION: Moved by Jim Bricker and seconded by Beth Willis that the State Board amend the agenda for the February 1, 2007, regular meeting of the Board by moving the capital budget item earlier on the agenda and that the agenda be adopted as amended.***

***MOTION CARRIED.***

**REMARKS BY REPRESENTATIVE DEB WALLACE**

Tom Koenninger introduced Representative Deb Wallace, Chair of the House Higher Education Committee. Representative Wallace addressed the Board on several legislative issues of concern to the community and technical college system – including faculty compensation, accessibility, and affordability. She asked Board members for their thoughts in identifying education priorities for higher education, and specifically community and technical colleges, over the next two to six years and invited State Board members to contact her directly with questions or concerns

**ADOPTION OF CONSENT AGENDA (Resolutions 07-02-01, 07-02-02 & 07-02-03)**

***MOTION: Moved by Beth Willis and seconded by Jim Bricker that the State Board adopt the consent agenda for its February 1, 2007 regular meeting as follows:***

- a) Approval of November 30, 2006, State Board regular meeting minutes***
- b) Approval of December 19, 2006, State Board special meeting minutes***
- c) Resolution 07-02-01 (ATTACHMENT #1) – Lower Columbia College Property Acquisition – Maple Park Apts.***
- d) Resolution 07-02-02 (ATTACHMENT #2) – Tacoma Community College – 19<sup>th</sup> Street Entry Project***
- e) Resolution 07-02-03 (ATTACHMENT #3) – Contract with Agile Mind for Transition Math Project***

***MOTION CARRIED.***

## **DIRECTOR'S REPORT**

Executive Director Charlie Earl and staff reported on the following topics: tuition policy study progress report, worker retraining funds/expanded eligibility policy, technical college transfer degrees, exceptional faculty awards report, new Higher Education Coordinating Board and Workforce Training & Education Coordinating Board leadership, common course numbering update, State Board staff retreat follow up.

## **CHAIR'S REPORT**

- **Trustees' Association Report.** TACTC President Jim Robinson reported on the January 21-23 new trustee orientation session and the Legislative Contact Conference and thanked members of the State Board who attended. Jim commended the State Board staff, on behalf of the Trustees' Association, for their outstanding work. He provided information about the national Association of Community College Trustees Legislative conference scheduled for February 12-14 in Washington D. C.
- **Report on Presidents' Meeting.** Erin Munding attended the January 19 WACTC business meeting in Chair Garrison's absence. She reported on the meeting and remarked that common course numbering was one of the more interesting and complex issues discussed.
- **State Board Retreat.** Chair Garrison asked Board members to hold September 10-12 for a State Board retreat. Staff will notify Board members once a location for the retreat is selected.

## **BOARD MEMBER NOTES**

Jim Garrison reported on a joint work session of the House Appropriations Subcommittee on Education; House Education, Early Learning & Children's Services Committee; and House Higher Education Committee hearing at which he testified the previous evening. The work session topic was HB 1641 – implementing Washington Learns recommendations.

Tom Koenninger reported on the TACTC Legislative Contact Conference that he attended in Olympia and on a Senate Ways & Means Committee hearing on the budget at which he testified the previous week. He also met with Representative Deb Wallace shortly after her appointment as Chair of the House Higher Education Committee and attended Clark College Acting President Robert Knight's state of the college speech the previous day.

## **PRIORITIZATION OF 2009-11 CAPITAL BUDGET REQUESTS (Resolution 07-02-04)**

Tom Henderson of the State Board staff reviewed the SBCTC capital budget planning process and the 2009-11 capital budget request preparation timeline. The Board and staff then discussed the development of scoring criteria for the selection and ranking of major capital projects for inclusion in the 2009-11 capital budget request and the policy recommendation leading to their implementation, as outlined in the Board's agenda packet.

The Board considered several policy shifts to score and rank the 2009-11 capital requests as recommended by a committee of presidents, business officers, facility managers, vice presidents of instruction and student services, and State Board staff. These concern spreading capital dollars among the colleges, enrollment growth, small renovation projects, and expanding matching projects. Staff answered questions from the Board, and Board members provided their input on the process.

***MOTION: Moved by Jim Bricker and seconded by Beth Willis that the State Board adopt Resolution 07-02-04 (ATTACHMENT #4) directing the WACTC Capital Committee and State Board staff to finalize and perfect the document for inclusion in the 2009-11 Capital Budget Instructions.***

***MOTION CARRIED.***

**LEGISLATIVE UPDATE**

Chris Reykdal of the State Board staff summarized several policy bills of significance that have been introduced in the Legislature this session as outlined in the Board's agenda packet. Board members were updated on these and several other recently introduced bills of interest to the community and technical college system and discussed their alignment with the State Board's 2006-07 policy principles adopted in December 2007.

Mary Alice Grobins of the State Board staff updated the Board on early discussions about the budget and the comprehensive Washington Learns bill.

**ADJOURNMENT/NEXT MEETING**

There being no further business, the State Board adjourned its regular meeting of February 1, 2007, at 11:40 p.m. The next regular meeting of the State Board is scheduled for March 14-15, 2007, at the State Board office in Olympia.

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Jim Garrison, Chair

ATTEST:

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Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 07-02-01

**WHEREAS** Lower Columbia College has identified the acquisition of Maple Terrace Apartments as critical to the replacement of its Health Sciences Building; and

**WHEREAS** Lower Columbia College has an approved capital budget replacement request that includes property acquisition funds; and

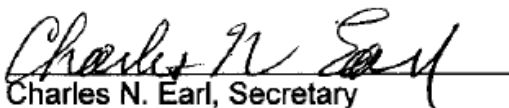
**WHEREAS** the owner of the Maple Terrace Apartment is willing to move forward with the sale of their property at this time;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves Lower Columbia College to negotiate a purchase and sale agreement and enter into an option to purchase the Maple Terrace Apartments in advance of receiving the 2007-09 capital appropriation.

**APPROVED AND ADOPTED** February 1, 2007.

  
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Jim Garrison, Chair

**ATTEST:**

  
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Charles N. Earl, Secretary

**STATE OF WASHINGTON**

**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**

**RESOLUTION 07-02-02**

**WHEREAS** Tacoma Community College has identified upgrades to enhance the physical appearance of its campus; and

**WHEREAS** the Tacoma Community College Board of Trustees has recognized the need to make these improvements; and

**WHEREAS** the college has a reserve balance of sufficient funds dedicated to this purpose; and

**WHEREAS** the planning and design are sufficiently along to complete the projects within the estimated cost;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves Tacoma Community College to use up to \$1,250,000 for the 19<sup>th</sup> Street entry improvements and up to \$250,000 for installation of the Japanese Garden.

**APPROVED AND ADOPTED** February 1, 2007.

  
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Jim Garrison, Chair

**ATTEST:**

  
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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 07-02-03**

A resolution to execute a contract with *Agile Mind* for Transition Math Project, Phase II work with selected regional partnerships.

**WHEREAS** the two-year college system is working to more strategically align math entrance expectations, standards, and curriculum with high schools and universities through this project; and

**WHEREAS** Phase I of the project developed College Readiness Standards in mathematics; and

**WHEREAS** regional partnerships around the state are seeking support to implement these standards in Phase II of the project through local efforts aimed at providing standards-based instructional resources to teachers and students;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves the \$150,000 contract with *Agile Mind* to support the Phase II work of the Transition Math Project.

**APPROVED AND ADOPTED** on February 1, 2007.

  
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Jim Garrison, Chair

**ATTEST:**

  
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Charles N. Earl, Secretary

**STATE OF WASHINGTON**

**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**

**RESOLUTION 07-02-04**

**WHEREAS** development of the criteria for selection and ranking of major projects is a significant element in the 2009-11 capital process, and

**WHEREAS** recommended improvements to the budget process will serve to enhance the quality of the process, and

**WHEREAS** the State Board has reviewed the policy recommendation and draft capital criteria

**THEREFORE BE IT RESOLVED** that the State Board direct the WACTC Capital Committee and State Board staff to finalize the project request criteria for inclusion in the 2009-11 Capital Budget Instruction.

**APPROVED AND ADOPTED** February 1, 2007.

  
Jim Garrison, Chair

**ATTEST:**

  
Charles N. Earl, Secretary