

**REGULAR MEETING OF THE STATE BOARD
FOR
COMMUNITY AND TECHNICAL COLLEGES**

MINUTES OF MEETING

September 14, 2004

State Board Members

**Tom Koeninger (Chair), Vancouver
Sharon Fairchild, Spokane
Jim Garrison, Mt. Vernon
Paul Hutton, Issaquah
Al Link, Silverdale
Erin Munding, Omak
Jane Nishita, Seattle
Carolyn Purnell, Seattle
José Ruiz, Anacortes**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

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September 14, 2004

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**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
September 14, 2004**

[Note: The State Board held its annual retreat on September 13, 2004 from 8:00 a.m. to 4:30 p.m. at the Red Lion Hotel Vancouver at the Quay and September 14, 2004 from 8:30 a.m. to 11:45 a.m. at Clark College. No action was taken at the retreat.]

Board Members Present: Tom Koenninger (Chair), Sharon Fairchild, Jim Garrison, Paul Hutton, Erin Munding, Jane Nishita,

Board Members Absent: Al Link, Carolyn Purnell, José Ruiz

CALL TO ORDER

Chairman Tom Koenninger called the meeting to order at 8:30 a.m. and welcomed those present. He thanked President Wayne Branch for the opportunity to meet at Clark College.

ADOPTION OF AGENDA

***MOTION:** Moved by Sharon Fairchild and seconded by Jane Nishita that the State Board adopt its regular meeting agenda of September 14, 2004, as presented.*

MOTION CARRIED.

APPROVAL OF MINUTES

***MOTION:** Moved by Paul Hutton and seconded by Sharon Fairchild that the State Board approve its regular meeting minutes of June 24, 2004, as presented.*

MOTION CARRIED.

HOST COLLEGE PRESENTATION

Clark College President Wayne Branch welcomed State Board members and staff and provided a brief overview of the college. He and his staff presented information on the Co-Admission Program with WSU-Vancouver, the WSU-Vancouver Science and Technology Institute, and the Clark Center project at WSU-Vancouver, which is scheduled for completion in the fall.

APPROVAL OF 2005 STATE BOARD MEETING SCHEDULE (Resolution 04-09-30)

DelRae Oderman of the State Board staff presented a schedule of State Board meeting dates and locations for 2005, which was shared with Board members at their June meeting. She also provided information on possible retreat locations for next year for the Board's consideration. It

was noted that the September retreat dates proposed for 2005 may need to be changed due to a potential conflict with next year's Association of Community College Trustees conference in Seattle.

MOTION: Moved by Paul Hutton and seconded by Jane Nishita that the State Board adopt Resolution 04-09-30 (ATTACHMENT #1) approving the schedule of State Board meeting dates and locations for 2005.

MOTION CARRIED.

APPROVAL OF 2005-07 OPERATING BUDGET REQUEST (Resolution 04-09-31)

At its June meeting, the Board reviewed the preliminary components of the 2005-07 operating budget request. The staff then began preparing the budget request on behalf of the college system with input from presidents, trustees, faculty organizations, and State Board members. The Board had an opportunity to review and discuss the 2005-07 operating budget request and at its retreat the previous day. At that meeting, Chris Reykdal of the State Board staff gave an overview of the budget request as outlined in Tab 3 of the Board's agenda materials, including background on the fiscal environment, key themes, and the overall impact of the request on the system budget.

The total amount of the request is for \$1.3 billion of general state funds, consisting of \$1.07 billion in base funding and \$248 million in additional state resources. In addition to \$85 million for 10,000 new full-time enrollment slots and \$115 million for a number of salary-related items, the request includes \$10 million to support adult basic education and English as a second language courses and \$7 million to expand a program that provides training for workers in partnership with employers.

MOTION: Moved by Erin Munding and seconded by Paul Hutton that the State Board adopt Resolution 04-09-31 (ATTACHMENT #2) approving the community and technical college system's 2005-07 operating budget request.

MOTION CARRIED.

APPROVAL OF CONTRACT WITH THE WASHINGTON STATE PATROL FOR HOMELAND SECURITY INSTITUTE (Resolution 04-09-32)

Jan Yoshiwara of the State Board staff presented for the Board's approval a \$250,000 contract with the Washington State Patrol to establish the Washington Homeland Security Institute to be located at Pierce College. The Institute will be a stand-alone organization, not aligned with any agency. Its purpose will be to facilitate and coordinate a training program throughout all the emergency response disciplines and to provide a coordination structure to ensure that training meets national standards and is applicable to the Washington State emergency response community. A Board of Directors made up of agency directors or designated representatives and emergency responder association representatives will determine policy and decide on the use of

funding within the Homeland Security Institute. The Director of the Institute will be a State Board employee responsible to the SBCTC Director of Workforce Education and will direct the day-to-day operations and carry out the policies provided by the Board of Directors, utilizing the Institute staff. An Operations Board composed of training directors and supervisors from each of the emergency response discipline campuses will coordinate training issues among campuses and will be used to determine recommended policy and funding priorities for the Board of Directors to decide on.

MOTION: Moved by Jane Nishita and seconded by Jim Garrison that the State Board adopt Resolution 04-09-32 (ATTACHMENT #3) authorizing the Executive Director to execute a contract with the Washington State Patrol to establish the Washington Homeland Security Institute.

MOTION CARRIED.

DIRECTOR'S REPORT

Earl Hale distributed copies of a *Washington CEO* magazine insert on Washington's community and technical colleges, which was paid for by college advertisements. The State Board's ad will also run in the September issue of *Washington Business* magazine, a publication of the Association of Washington Business.

CHAIR'S REPORT

There was no report.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of September 14, 2004, at 11:45 a.m. The next regular meeting of the State Board will be held October 20-21, 2004, at Spokane Community College.

Tom Koeninger, Chair

ATTEST:

Earl Hale, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 04-09-30

A resolution relating to the schedule of State Board meeting dates and locations for 2005.

WHEREAS each year the State Board adopts its meeting schedule for the next calendar year for publication in the *Washington State Register*;

THEREFORE BE IT RESOLVED that the State Board has agreed upon the following meeting dates and locations for 2005:

January 18-19	State Board Office (Olympia)
March 9-10	South Puget Sound Community College
May 4-5	Pierce College - Puyallup
June 22-23	Big Bend Community College
September 7-9 (Retreat)	Location to be Determined
October 18-19	Skagit Valley College
November 30 - December 1	Bellevue Community College

APPROVED AND ADOPTED on September 14, 2004.

Tom Koeninger, Chair

ATTEST:

Earl Hale, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 04-09-31

A resolution relating to the 2005-2007 Operating Budget Request.

WHEREAS the community and technical college system has conducted a thorough assessment of its operating needs for the 2005-2007 biennium based on the statutory mission of the colleges and the long-term goals of the system; and

WHEREAS responding to the changing needs of Washington's economy is a key role of the community and technical college system; and

WHEREAS quality instruction programs in academic, vocational, and basic skills are critical to the state's economic and social development; and

WHEREAS the quality of instruction is dependent upon committed full- and part-time faculty and staff who should receive equitable levels of compensation and support;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes the Director to submit to the Governor a 2005-2007 community and technical college system operating budget request for general fund state dollars of \$1,314,356,000 of which \$32,666,000 represents increases needed to address items currently funded for a partial biennium; \$35,586,000 represent costs to carry out existing service levels, and \$212,250,000 represents improvements in the system-wide priority areas of general and high-demand enrollments, adult basic education, job skills, and faculty and staff compensation; \$414,388,000 of operating fees from tuition; and \$543,235,000 from dedicated and contract activity as displayed on Attachment One.

APPROVED AND ADOPTED on September 14, 2004.

Tom Koeninger, Chair

ATTEST:

Earl Hale, Secretary

Attachments available upon request.

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 04-09-32

A resolution to execute a contract with the Washington State Patrol to establish the Washington Homeland Security Institute.

WHEREAS the community and technical college system is positioned to provide emergency preparedness training; and

WHEREAS the Washington State Patrol wishes to contract with the State Board to establish the Washington Homeland Security Institute; and

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approve the contract to establish the Washington Homeland Security Institute; and

BE IT FURTHER RESOLVED that the State Board delegate authority for execution of the contract with the Washington State Patrol to Earl Hale, Executive Director.

APPROVED AND ADOPTED on September 14, 2004.

Tom Koeninger, Chair

ATTEST:

Earl Hale, Secretary