

**REGULAR MEETING OF THE STATE BOARD
FOR
COMMUNITY AND TECHNICAL COLLEGES**

MINUTES OF MEETING

March 10, 2005

State Board Members

Tom Koenninger (Chair), Vancouver

Jim Bricker, Coupeville

Sharon Fairchild, Spokane

Jim Garrison, Mt. Vernon

Paul Hutton, Issaquah

Al Link, Silverdale

Erin Munding, Omak

Jane Nishita, Seattle

José Ruiz, Anacortes

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

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March 10, 2005

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**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
March 10, 2005**

State Board Members Present: Tom Koenninger (Chair), Jim Bricker, Sharon Fairchild, Jim Garrison, Paul Hutton, Al Link, Erin Mundinger, Jane Nishita

State Board Member Absent: José Ruiz

CALL TO ORDER

Chairman Tom Koenninger called the meeting to order at 8:15 a.m. and welcomed those present. He thanked President Ken Minnaert and the SPSCC Board of Trustees for hosting a joint dinner meeting on campus the previous evening. Tom also welcomed Jim Bricker, who was recently appointed to the State Board.

ADOPTION OF AGENDA

MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board adopt its regular meeting agenda of March 10, 2005 as presented.

MOTION CARRIED.

APPROVAL OF MINUTES

MOTION: Moved by Sharon Fairchild and seconded by Jane Nishita that the State Board approve its regular meeting minutes of January 19, 2005, as presented.

MOTION CARRIED.

HOST COLLEGE PRESENTATION

President Minnaert welcomed the State Board and staff to South Puget Sound Community College and shared information on the Hawks Prairie property purchase and progress on the new Center for the Arts building scheduled for completion in June. Dr. Minnaert also distributed copies of the college's report to the community, diversity action plan, and related materials. He talked about diversity activities on campus and introduced faculty member Marcia Somer, Vice President for Instruction Mike Beehler, and Vice President for Student Services Rhonda Coates who provided additional information and answered questions about SPSCC's commitment to diversity. They reported that the colleges has made good progress in this area but must continue its work to attract and maintain a diverse student body and faculty.

CHAIR'S REPORT

Chairman Tom Koenninger and others reported on the following items:

- **Trustees' Association Report.** TACTC President Beth Willis shared conference highlights from the ACCT National Legislative Summit held February 14-16 in Washington, D. C., attended by 70 Washington State delegates. She thanked Cindy Hough for her leadership in organizing congressional visits and delegate activities during the conference. Beth also reported on the new trustee orientation and TACTC Legislative Contact Conference held February 28 – March 1 in Olympia. Both meetings were well attended and featured excellent speakers. She thanked State Board members and staff who participated in these meetings and conferences and also thanked Tom Koenninger for his recent editorial in *The Columbian*. Beth encouraged the Board to attend the TACTC Continuing Education Conference to be held May 19-21 at Semiahmoo Resort.
- **State Board Bylaws Subcommittee Report/Recommendations.** Subcommittee recommendations were emailed to all Board members and will be discussed at the May 4-5 State Board meeting. Proposed revisions to the bylaws may be presented for action at that time.

DIRECTOR'S REPORT

Executive Director Earl Hale and staff reported on the following items:

- **President's Budget Proposal Preview.** President Bush has recently proposed significant budget cuts to a number of federal programs, including Perkins, Tech Prep, Adult Basic Education, and the Youth Offender program. Earl distributed a document that described these programs and outlined the proposed cuts. The cuts would take effect in FY 2007 if enacted by Congress as proposed.
- **Legislative Status Report.** Earl, Sandy Wall, and Jan Yoshiwara briefed the Board on legislation of interest to the system and distributed a list of bills that survived the cut-off deadline. They also discussed with the Board the status of baccalaureate capacity legislation, including bills that would authorize the State Board to select a small number of colleges to pilot applied bachelors degrees.
- **Meetings.** Earl reported on the recent ACCT National Legislative Summit attended by Jane Nishita, Jim Garrison, and Al Link. He thanked Jane for her email that summarized the conference highlights. Earl also reported on a recent meeting he and Tom Koenniger attended with Higher Education Coordinating Board Chair Bob Craves and Executive Director Jim Sulton to discuss issues of mutual concern. This was a follow up to the joint SBCTC/HECB meeting held in November.

FY 2006 OPERATING BUDGET ALLOCATION PREVIEW

Mary Alice Grobins of the State Board staff previewed the approach to allocating funds for the next fiscal year in preparation for future State Board action. She noted that although it is too soon to know the level at which programs will be funded through the state budget, it is important to be prepared with strategies and procedures for allocations to the system. The Board used Governor Locke's budget proposal as a framework for discussion purposes, including new enrollment slots, cost of living salary increases, adult basic education funding, operation and maintenance of new facilities, funding for the Job Skills Program and faculty increment payments. Mary Alice also distributed information on potential community college tuition increases for academic year 2005-06, ranging from 5 percent to 7 percent. Further information based on real numbers will be available at the May 4-5 State Board meeting.

TUITION WAIVER REPORT

Chris Reykdal of the State Board staff presented the findings of a staff report on the impact of changes made last year to basic skills and apprenticeship course waivers. Fall enrollment data was examined and the college districts were surveyed as a part of the Tuition Waiver Change Impact Study. Chris explained how the waiver changes have been implemented across the system and implications for students and campuses. He said that after only one quarter, it is too early to draw conclusions on the long-term impacts on enrollment, revenue collection, and student retention. Therefore, staff recommends an annual review to be completed in the fall. Following the staff presentation, Board members had an opportunity to discuss the report findings as outlined in the staff presentation and agenda materials.

TUITION IMPACT STUDY

Chris Reykdal presented the findings of the Fall 2004 Tuition Study. He reported on how the move in 2002 to a per credit hour charge for part-time students affected changes in student mix, course and credit-taking behavior, college revenues, and financial aid. After tuition structure analyses on three consecutive fall quarters, there does not appear to be an impact from the tuition structure change on student mix or credit taking behavior. He noted that Work Study and State Need Grants are becoming a larger share of students' overall financial aid package. In addition, Federal guaranteed loan amounts are up slightly, although data on loan dependence from private sources is incomplete. Following the staff presentation of this year's findings, Board members had an opportunity to discuss the report findings as summarized in the agenda materials and to consider the results of this study as they think about tuition increases for FY 2006. Board members also were asked to consider the merits of a more comprehensive study of community and technical college student and family income. Staff was directed to proceed with the study, to examine what data the system has at its disposal, and then report back to the Board in fall.

WASHINGTON STATE PLAN FOR ADULT AND FAMILY LITERACY 2005-2010

Kathy Cooper and Brian Kanen of the State Board staff reported that in 1999, the State Board approved a five-year plan for adult basic education as one way to work toward the Board's goal to improve the lives of students learning basic skills so that they can function more effectively as workers, parents, and citizens. Since that time, the system has become more knowledgeable about what promotes and impedes student success, more colleges have hired adult literacy instructors with higher degrees on a more full-time basis, colleges have engaged in more collaboration and partnerships on campus and in the community, and public awareness has increased on the important role that basic skills plays in preparing people for the workforce. Staff presented an overview of the plan status and sought input from the Board on the overall policy direction. The new state plan for 2005-10 would focus on training basic skills students for the workforce, continuing to increase community awareness about the role of basic skills, and exploring ways to secure additional resources for adult literacy education. Frank Spargo, chair of the Literacy Council of Kitsap County, expressed concern about how ABE funds are allocated within the state and the Council's request to use performance measures in the allocation process. In response to the Council's concerns, staff provided additional information and clarification on the allocation process and incentives performance system.

INTEGRATED BASIC SKILLS/WORKFORCE EDUCATION PROGRAMS

Last fall, several Board members requested information about integrated basic skills as a strategy to improve student transition from basic skills to workforce training. Tina Bloomer of the State Board staff reported on how integrated basic skills and workforce education are collaborating on some college campuses to make it easier for students to access workforce education. She explained that many low-income students enter the college through adult basic education classes. While three-quarters of adult basic education students state their goal is to transition to college job training programs, only about a quarter actually do. Tina provided an overview of five pilot projects and talked about issues that are surfacing which affect the abilities of the colleges to implement integrated basic skills more broadly across the system. The Board also heard from Paula Norby, Dean of Workforce Education at Tacoma Community College, who joined Tina in a discussion the purpose of integration, the demonstration project model, systemic issues, and TCC's demonstration project.

WORKFIRST ACCOUNTABILITY REPORT

David Prince and Jennifer Thornton of the State Board staff summarized study findings from the fifth year accountability report for WorkFirst training programs and discussed the outlook for the future. They presented training and employment results for welfare and low-income students served in WorkFirst funded programs during the academic year 2002-03. The report provided a variety of comparisons, all of which show that training has benefited participants but that longer training has benefited them more. It continues to be a significant challenge to determine how

best to assist welfare adults in increasing their education and training levels in the context of the WorkFirst motto, “a job, a better job, a better life.” Eight in ten welfare adults come to and leave WorkFirst with a high school education or less. The staff also briefed the Board on welfare bills under consideration by the Legislature, as well as anticipated budget shortfalls in the state’s WorkFirst program and their possible impacts on college funding.

CONSENT ITEMS (Resolutions 05-03-04)

MOTION: Moved by Jim Garrison and seconded by Paul Hutton that the State Board approves the consent agenda as follows:

- a) Resolution 05-03-04 (ATTACHMENT #1) authorizing Spokane Community College to use up to \$460,300 in local funds to renovate the Lair Student Center game room.***

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of March 10, 2005, at 12:55 p.m. The next regular meeting of the State Board will be held May 4-5, 2005 at Pierce College – Puyallup.

Tom Koenninger, Chair

ATTEST:

Earl Hale, Executive Director

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 05-03-04

WHEREAS the State Board for Community and Technical Colleges is required to approve all local fund expenditures in excess of \$400,000; and

WHEREAS the Spokane Community College students have requested to use uncommitted student and activities fees to renovate the Lair Student Center game room; and

WHEREAS the Board of Trustees of the Community Colleges of Spokane has approved moving forward with the project and requests State Board approval;

NOW THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Spokane Community College to use up to \$460,300 in local funds to renovate the Lair Student Center game room.

APPROVED AND ADOPTED March 10, 2005.

Tom Koenninger, Chair

ATTEST:

Earl Hale, Secretary