

**REGULAR MEETING OF THE STATE BOARD  
FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MINUTES OF MEETING**

**March 9, 2006**

**State Board Members**

**Jim Garrison (Chair), Mt. Vernon  
Jim Bricker, Coupeville  
Reuven Carlyle, Seattle  
Sharon Fairchild, Spokane  
Tom Koeninger, Vancouver  
Al Link, Silverdale  
Erin Munding, Omak  
Jane Nishita, Seattle  
Lyle Quasim, Puyallup**

**Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington**

**State of Washington**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**Olympia**

**A C T I O N I N D E X**  
**March 9, 2006**

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
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----	- Approval of Minutes – January 18, 2006	1
06-03-04	- Whatcom Community College Property Purchase	1
06-03-05	Resolution of Appreciation for Dr. Kenneth Minnaert, President, South Puget Sound Community College	3

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGE  
Olympia**

**Regular Meeting Minutes  
March 9, 2006**

*Note: The State Board held a study session on March 8, 2006, from 1:30 p.m. to 5:15 p.m. at South Puget Sound Community College to discuss the following topics: 1) Legislative Report, 2) 2007 Operating Budget, and, 3) Economic Development Study Update.*

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Tom Koeninger, Al Link, Erin Mundinger, Lyle Quasim

State Board Member Absent: Jane Nishita

**CALL TO ORDER**

Chairman Jim Garrison called the meeting to order at 8:15 a.m. and welcomed those present. He thanked President Ken Minnaert for his hospitality in hosting the meeting.

**ADOPTION OF CONSENT AGENDA (Resolution 06-03-04)**

***MOTION: Moved by Erin Mundinger and seconded by Al Link that the State Board adopt the consent agenda for its March 9, 2006, regular meeting as presented:***

- a) Approval of minutes – January 18, 2006, regular meeting of the State Board*
- b) Resolution 06-03-04 (ATTACHMENT #1) – Approval of Whatcom Community College Westerly Road Property Purchase*

***MOTION CARRIED.***

**HOST COLLEGE PRESENTATION**

President Ken Minnaert welcomed the State Board and staff to South Puget Sound Community College. He was joined by Mike Beehler, Vice President for Instruction; Nancy McKinney, Vice President for Administrative Services; and Rhonda Coates, Vice President for Student Services, in discussing the current operating budget conditions and challenges facing the college. Their presentation included an historical perspective, current environment, and recommendations to improve the base funding level, foster flexible funding, promote local board/college decision-making to respond to local conditions, offer affordable tuition, and ensure quality with quantity—not quality versus quantity.

**2007-09 OPERATING AND CAPITAL BUDGET REQUESTS**

Charlie Earl began by commending the State Board staff for their work in advocating for the community and technical college system during the legislative session. He called on Cindy Hough and Chris Reykdal, who identified and acknowledged the many administrative and support staff involved in this effort.

Charlie introduced the agenda item, which covered the 2007-09 operating and capital budget requests, and included a discussion of approaches to dealing with capital budget “end runs” lead by Tom Keegan, chair of the presidents’ Capital Budget Committee.

He asked Board members for strategic direction on these budget processes and to consider a model that captures the challenge of thinking about the 2007-09 budget in terms of who and how many get served, college effectiveness and allocation.

Mary Alice Grobins presented information on the development of the 2007-09 biennial operating and capital budget requests to assist the Board in its planning efforts. Discussion followed as the Board considered major strategic goals, initiatives, and themes as a framework to guide the budget process and to work toward a financial expression of the system goals in the 2007-09 budget request.

The Board agreed to add additional time to future meeting agendas for more in-depth discussions of the 2007-09 operating and capital budget requests and to consider using a facilitative process.

### **DIRECTOR’S REPORT**

Executive Director Charlie Earl presented his report:

- **Washington Learns.** The Board was updated on the Washington Learns project and provided with a timeline to completion.
- **Common Course Numbering.** Charlie and Jan Yoshiwara provided a status report on this project and noted a delay in progress due to concerns expressed by some colleges. Work is underway to address these concerns and move the project forward.
- **State Board Office Move.** Charlie and Chris Reykdal reported that funds were provided by the 2005 Legislature for a new building that would provide for additional space and ample parking. The Eastside Plaza Building was chosen as the new location, and the move is scheduled for September 2006.
- **Board Member Communications with State Board Staff.** Charlie clarified his expectations that individual Board members are welcome to contact anyone on the staff directly. He asked staff to inform him of conversations with Board members that involve policy direction or affect work priorities.
- **Emergency Preparedness.** Charlie briefed the Board on Federal requirements from the Homeland Security Institute for emergency preparedness training information from the colleges.
- **Bachelors of Applied Science Process.** Jan reported that six colleges presented their proposals to an evaluation committee for the CTC Bachelors Degree pilots at an all-day meeting on March 6. Up to four proposals will be presented to the State Board for consideration at the April 5 meeting.

**CHAIR'S REPORT**

Chair Jim Garrison presented his report.

- **Trustees' Association Report.** TACTC President Larry Brown reported that positive feedback was received regarding the TACTC Legislative Contact Conference held February 13-14 in Olympia. The conference theme was economic development and higher education's role in a global economy and featured guest speaker Dr. William Harris, Director of Science Foundation, Ireland. He also reported on the February 5-8 ACCT National Legislative Summit in Washington, D. C. where 55 community and technical college representatives were in attendance and met with their congressional delegation. Larry invited Board members to attend the TACTC Spring Conference scheduled for May 18-20, 2006, at Alderbrook Resort in Union.
- **Resolution Honoring Dr. Ken Minnaert.** Jim Garrison presented a resolution in recognition of Dr. Minnaert who is retiring as president of South Puget Sound Community College.

***MOTION: Moved by Jim Bricker and seconded by Tom Koenninger that the State Board adopt Resolution 06-03-05 (ATTACHMENT #2) commending Dr. Kenneth Minnaert for his many years of dedicated service as president of South Puget Sound Community College and congratulating Dr. Minnaert upon his retirement.***

**MOTION CARRIED.**

**ADJOURNMENT/NEXT MEETING**

There being no further business, the State Board adjourned its regular meeting of March 9, 2006, at 12:20 p.m. The next regular meeting of the State Board is scheduled for April 5 at Renton Technical College.

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Jim Garrison, Chair

ATTEST:

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Charles N. Earl, Executive Director

**STATE OF WASHINGTON**

**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**

**RESOLUTION 06-03-04**

A resolution relating to property acquisition at Whatcom Community College.

**WHEREAS**, Whatcom Community College has identified acquisition of the Westerly Road property within its master plan boundary; and

**WHEREAS**, the college recognizes this acquisition is extremely valuable for its future development; and

**WHEREAS**, the college has sufficient local reserves to acquire the property; and

**WHEREAS**, the college is using the services of General Administration Real Estate Services to manage the acquisition,

**NOW THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges authorize Whatcom Community College to enter into an option and to subsequently purchase the Westerly Road property using up to \$1,000,000 in local funds.

**APPROVED AND ADOPTED** on March 9, 2006.

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Jim Garrison, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**

**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**

**RESOLUTION 06-03-05**

**WHEREAS**, Dr. Kenneth Minnaert is retiring from South Puget Sound Community College, after serving as president for the last 25 years and providing 30 years of public service in education; and

**WHEREAS**, Dr. Minnaert guided South Puget Sound Community College through the transformation from a small vocational technical institute into a comprehensive community college, thus creating valuable educational opportunities for residents throughout the region; and

**WHEREAS**, Dr. Minnaert has articulately and effectively communicated on behalf of the two-year college system as member and president of the Washington Association of Community and Technical Colleges, as well as numerous other community, state and national organizations; and

**WHEREAS**, under Dr. Minnaert's leadership, South Puget Sound Community College has graciously hosted the All Washington Academic Team Reception on its campus, which celebrates the two-year college system's best and brightest students; and

**WHEREAS**, Dr. Minnaert has shown steadfast commitment to furthering the mission of diversity at South Puget Sound Community College, providing support to the college's Diversity Action Plan and ensuring the continuity of diversity initiatives on campus; and

**WHEREAS**, Dr. Minnaert's years of dedicated service have enriched the lives of countless students and members of the community, and secured the reputation of South Puget Sound Community College as a valuable community resource and asset;

**NOW, THEREFORE, BE IT RESOLVED** that the State Board for Community and Technical Colleges hereby congratulates Dr. Kenneth Minnaert for his many years of service in the educational community. The State Board offers its congratulations and best wishes.

**APPROVED AND ADOPTED** March 9, 2006.

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Jim Garrison, Chair

**ATTEST:**

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Charles N. Earl, Secretary