

**REGULAR MEETING OF THE STATE BOARD  
FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MINUTES OF MEETING**

**May 4, 2006**

**State Board Members**

**Jim Garrison (Chair), Mt. Vernon  
Jim Bricker, Coupeville  
Reuven Carlyle, Seattle  
Sharon Fairchild, Spokane  
Tom Koeninger, Vancouver  
Al Link, Silverdale  
Erin Munding, Omak  
Jane Nishita, Seattle  
Lyle Quasim, Puyallup**

**Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington**

**State of Washington**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**Olympia**

**A C T I O N   I N D E X**  
**May 4, 2006**

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
	Adoption of Consent Agenda:	1
----	- Approval of Minutes/April 5, 2006	1

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**Regular Meeting Minutes  
May 4, 2006  
Olympic College–Poulsbo Campus**

*The State Board held a study session on May 3, 2006, from 1:00 p.m. to 5:30 p.m. at Olympic College-Poulsbo to discuss the following topics: 1) SBCTC Strategic Direction, 2) Student Athlete Operating Fee Waiver, 3) 2007 New Programs Review, and 4) Transfer Successes and Concerns.*

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Tom Koenninger, Al Link, Erin Mundinger, Jane Nishita, Lyle Quasim

State Board Member Absent: Sharon Fairchild

**CALL TO ORDER**

Chair Jim Garrison called the meeting to order at 8:15 a.m. and welcomed those present. He thanked President David Mitchell and Poulsbo Campus Director Kelly Woodward, for hosting the meeting at Olympic College-Poulsbo.

**ADOPTION OF CONSENT AGENDA**

***MOTION: Moved by Tom Koenninger and seconded by Jane Nishita that the State Board adopt the consent agenda for its May 4, 2006 regular meeting as presented:***

- *Approval of May 4, 2006 State Board regular meeting minutes*

***MOTION CARRIED.***

**DIRECTOR'S REPORT**

Executive Director Charlie Earl reported as follows:

- **Applied Bachelor's Degree Pilots.** The Board was updated on the progress of the four pilot projects approved in April. Presentations by those colleges are scheduled for the September State Board meeting. The Board discussed next steps for the two pilot projects submitted by Lake Washington Technical College and Everett Community College that did not receive approval from the Board.
- **Economic Development Study Update.** The State Board and college system is involved in a study of the system's role in economic development. Concurrent with this study, the college system is undertaking a year-long environmental scan with approximately 75 community and technical college administrators.

- **National Council of State Directors of Community Colleges.** Charlie reported on his first State Directors' meeting held April 22 in Long Beach, California. The meeting provided an opportunity to share information and learn how other states are dealing with similar issues.
- **Governor's Executive Cabinet.** Charlie reported on the Governor's Executive Cabinet Retreat held April 11-12 at Alderbrook Resort. The retreat provided an opportunity to get acquainted, to review accomplishments from last year, and to set goals and objectives for next year.
- **Performance Audits.** The Governor's Executive Cabinet met recently with State Auditor Brian Sonntag. The Auditor's Office will be conducting performance audits on a variety of state agencies and programs. The community and technical colleges are not scheduled for the first round of audits. State Board staff will monitor this process.
- **Workforce Training & Education Coordinating Board.** The Board was updated on the progress of the workforce development system study requested by the Governor.
- **Prosperity Partnership.** Charlie reported on recent meetings of the Prosperity Partnership's Higher Education Work Group where Representatives Helen Sommers and Phyllis Kenney were featured speakers. Charles Mitchell, Jan Yoshiwara, and Charlie are scheduled to present at the next meeting of this group on the economic development strategy.

### **BOARD MEMBER NOTES**

- Tom Koenninger reported on an April 7 meeting of the Washington Executive Leadership Academy to consider candidates for next year's cohort. He encouraged Board members to nominate individuals to participate in this leadership training opportunity.
- Lyle Quasim reported on an April 29 Achievement Gap Summit held at the University of Puget Sound. Superintendent of Public Instruction Terry Bergeson gave the opening address, and Lyle represented the State Board in a panel discussion on the roles and responsibilities of African Americans in educational leadership. Lyle also reported on the African American prosperity partnership on which he serves. Community and technical colleges will be featured at the May 9 meeting of this group.
- Reuven Carlyle and Lyle Quasim reported on a May 2 meeting on the Foster Care Initiative which was organized by the Higher Education Coordinating Board. The meeting focused on private fundraising to help foster youth attend college.

### **HOST COLLEGE PRESENTATION**

Olympic College President David Mitchell welcomed State Board members and staff to Olympic College - Poulsbo and provided a brief overview of the college. He introduced Olympic College board chair Jim Robinson and trustee Naomi Purcell, who provided opening remarks. Campus Director Kelly Woodward joined Dr. Mitchell in welcoming the Board and staff to the Poulsbo campus. Mike Connolly, Senior Vice President for Administrative Services, then introduced

Larry Akers, Director of the college's Readiness Response Institute. The Institute specializes in firefighting, damage control, hazmat, and homeland security training and is located at Kitsap County's Emergency Services Readiness Complex. Mr. Akers shared information and answered questions about the Institute and the training it provides to state and county government, community colleges, military, and private industry.

### **PREVIEW ADULT BASIC EDUCATION AWARDS AND ALLOCATIONS**

Kathy Cooper of the State Board staff provided a preview of adult basic education (ABE) awards and allocations for 2006-07 and introduced Tina Prentice, ABE instructor at Olympic College, who spoke about her experience heading up the GED online course for ABE students.

Kathy reported that the need for adult basic education continues to outpace services. The community and technical colleges provide 90 percent of Washington State's adult basic education services. Almost 20 community based organizations funded through the SBCTC provide another 5 percent. For the one in six adults who lack critical skills and knowledge, this network of providers offers a pathway to living-wage jobs. For the state's economy, these providers are the key to building Washington's emerging workforce.

A year ago, the State Board approved a new plan to guide the state's adult basic education system. The plan focused on three goals: increase access by serving more students, increase student outcomes; and increase public awareness and understanding about basic education. By adopting this plan, the Board provided a foundation for a policy, program and funding decisions for the next five years. The ABE funding package, which the Board will consider at its June meeting, will allocate about \$10 million in federal funds and several small streams of state funding toward meeting the plan goals and priorities. These dollars will provide adult basic education services to an estimated 60,000 adult learners across the state in 2006-07.

Kathy reported on progress to date in all three goal areas identified in the ABE state plan. Staff has been working with the Adult Education Advisory Council and the Council for Basic Skills to determine how best to accelerate progress in meeting the vision and goals of the new state plan within the parameters of another federal extension year. Staff, the advisory Council, and providers agreed to raise the bar on performance and move forward in the areas of access, outcomes, and building public understanding and support.

At its June meeting, the Board will be asked to approve awards based on a review of extension requests from providers that describe the new, different and/or enhanced activities that will lead to progress.

### **2007-09 BUDGET REQUESTS**

Mary Alice Grobins of the State Board staff updated the Board on the 2007-09 budget request development process, including operating, capital and enrollment planning. The process is proceeding through work done in individual groups (the Board and its staff, presidents, and trustees), through collaborative task forces comprised of representatives from each of these

groups, plus faculty union representation on the Salary Task Force. Mary Alice reviewed progress to date and summarized system group discussions and recommendations. She noted that the capital budget recommendations will be formalized following the next task force meeting and then presented to the State Board for action in June.

Board members had an opportunity to follow up on their strategic direction discussion at the previous day's study session with a more specific conversation on areas of emphasis for the 2007-09 budget request. The Board discussed themes that it wants to emphasize in the request based on long-term goals identified at previous meetings. Board members reviewed and commented on a system direction document draft and asked staff to prepare a revised draft based on their feedback. Further discussion is scheduled for the June Board meeting.

The Board also discussed enrollment planning. This year, academic year enrollments are projected to be extremely close to the state's enrollment target of 130,905 FTES. This represents a marked change from the history of consistent enrollment over the state target.

### **WASHINGTON LEARNS: DISCUSSION WITH DENNY HECK, WASHINGTON LEARNS HIGHER EDUCATION ADVISORY COMMITTEE CHAIR**

Charlie Earl reported that Governor Gregoire's Washington Learns effort is progressing toward decisions that will affect the community and technical college system, as well as all education in the state. In February, Denny Heck was selected to chair the Higher Education Advisory Committee and has been working to advance recommendations covering higher education. Recent topics discussed by the committee include: tuition policy, enrollments (including a focus on high demand enrollments), university research, transitions between K-12 and higher education and within higher education, and Washington higher education comparisons with other states. The schedule calls for consultant's recommendations in June followed by a public information and input process through the summer.

Denny Heck was present to update the Board on Washington Learns activities, processes, and timelines and to discuss areas of general consensus, opportunities, and challenges. The work of the Higher Education Advisory Committee is nearing completion and will then move to the Steering Committee. The process is heading toward closure in the fall, with adoption of the final report scheduled for November.

### **CHAIR'S REPORT**

Chair Jim Garrison reported as follows:

- **Trustees' Association Report.** TACTC President Larry Brown thanked Jim Garrison and Erin Mundinger for planning to attend and participate in the upcoming May 18-20 TACTC Continuing Education Conference at Alderbrook Resort. He reported that the trustees are currently working with State Board staff on the public opinion poll that has been conducted every four years since 1990, and he encouraged the Board's continued support of the statewide communications plan. Larry reflected on his past year as

TACTC president and thanked the State Board for its support and for allowing TACTC to be involved in the Board's decision-making processes. He announced that Jim Robinson will serve as new TACTC president for 2006-07 and begins his term following the May conference. Larry urged the Board to continue reaching out and challenging the trustees and expressed his admiration and respect for the work of the Board and its policy-setting approach.

### **STAFF REPORTS**

The following staff reports previously requested by the Board were included in the agenda packet:

- WorkFirst Update
- Professional Technical Faculty Certification Update

### **ADJOURNMENT/NEXT MEETING**

There being no further business, the State Board adjourned its regular meeting of May 4, 2006, at 12:15 p.m. The next regular meeting of the State Board will be held June 21-22, 2006, at Walla Walla Community College.

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Jim Garrison, Chair

ATTEST:

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Charles N. Earl, Secretary