



SPECIAL STATE BOARD MEETING CONFERENCE CALL

MEETING MINUTES

July 15, 2008

10:30 a.m.

State Board Office – Olympus Conference Room

State Board Members

Erin Mundinger (Chair), Omak

Jim Bricker, Coupeville

Reuven Carlyle, Seattle

Sharon Fairchild, Spokane

Jim Garrison, Mt. Vernon

Jeff Johnson, Olympia

Tom Koenninger, Vancouver

Lyle Quasim, Puyallup

Beth Willis, Tacoma

**State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

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July 15, 2008**

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STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia, Washington

Special Meeting Minutes
July 15, 2008
State Board for Community and Technical Colleges

State Board Members Present: Erin Munding, Jim Garrison, Jim Bricker, Beth Willis, Tom Koenninger, Lyle Quasim

State Board Members Absent: Reuven Carlyle, Sharon Fairchild, Jeff Johnson

CALL TO ORDER AND ROLL CALL

The Board held a special meeting via conference call on July 15, 2008. Chair Erin Munding called the meeting to order at 10:36 a.m. Roll was taken and a quorum of the Board was verified. Members of the audience introduced themselves.

ADOPTION OF SPECIAL MEETING AGENDA

MOTION: Moved by Lyle Quasim and seconded by Jim Bricker that the State Board adopt the agenda for its July 15, 2008 special meeting as presented.

MOTION CARRIED.

APPROVAL OF DELEGATION OF AUTHORITY FOR CIS CONTRACTS (Res 08-07-29)

Executive Director Charlie Earl summarized a proposal to increase signature authority on Center for Information Services (CIS) contracts for goods and services from \$100,000 to \$400,000 in order to expedite current and future projects.

Following discussion, the Board agreed to the increase and requested monthly updates from the Executive Director, outlining CIS contracts he has approved.

MOTION: Moved by Lyle Quasim and seconded by Jim Bricker that the State Board adopt Resolution 08-07-29 (ATTACHMENT #1) approving the Executive Director signature authority increase for CIS goods and services from \$100,000 to \$400,000.

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its special meeting of July 15, 2008, at 10:55 a.m. The next meeting/retreat of the State Board is scheduled for September 8-10, 2008 at Quinault Beach Resort.

ATTEST:

Erin Munding, Chair

Charles N. Earl

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-07-29

A resolution to delegate signature authority to the SBCTC Executive Director for Center for Information Services (CIS) operations to exceed the current authority.

WHEREAS, the Center for Information Services (CIS) Board of Directors requested that the governance and management of the CIS be transferred to the State Board for Community and Technical Colleges, and

WHEREAS, the State Board for Community and Technical Colleges accepted this responsibility effective July 1, 2008 and,

WHEREAS, the operations of the CIS routinely require purchase and contract approvals that exceed the current authority delegated by the State Board to the SBCTC Executive Director,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates signature authority of \$400,000 to the SBCTC Executive Director for goods and services within the CIS budget.

APPROVED AND ADOPTED on July 15, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary