



**REGULAR MEETING OF THE STATE BOARD FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MEETING MINUTES**

**June 12, 2008**

**State Board Members**

**Erin Munding (Chair), Omak  
Jim Bricker, Coupeville  
Reuven Carlyle, Seattle  
Sharon Fairchild, Spokane  
Jim Garrison, Mt. Vernon  
Jeff Johnson, Olympia  
Tom Koeninger, Vancouver  
Lyle Quasim, Puyallup  
Beth Willis, Tacoma**

**Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington**

**State of Washington  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**ACTION INDEX  
June 12, 2008**

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
	Adoption of Consent Agenda:	1-2
	- Approval of State Board Regular Meeting Minutes for May 1, 2008	
08-06-17	- Angel Learning Contracts	
08-06-18	- Elluminate Contract	
08-06-19	- Blackboard Contract	
08-06-20	- Transition Math Project Contract with ESD 105	
08-06-21	- Transition Math Project Contract with ESD 114	
08-06-22	- Corrections Education Contract	
08-06-28	- Transition Math Project Contract with Bellingham School District	
08-07-27	Contract with Bellevue CC for Support Services for Center for Information Services	2
08-06-23	FY09 Federal Adult Basic Education Allocations	2-3
08-06-24	FY09 Federal Workforce Allocation	3
08-06-25	2009-11 Capital Budget Request	3
08-06-26 (Amended)	2009-11 Operating Budget Request	4
----	Delegation of Authority to Chair to Complete Executive Director's Performance Evaluation Process	6
----	Election of State Board Chair and Vice Chair for 2008-09	7

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**Regular Meeting Minutes  
June 12, 2008  
Wenatchee Valley College**

The State Board held a study session on June 11, 2008 from 12:30 p.m. to 5:30 p.m. at Wenatchee Valley College. The following topics were discussed: 2009-11 operating budget development process, 2009-11 capital budget request, compensation study update, and a report on student engagement activities. No action was taken by the Board during the study session.

The Board convened in executive session on June 11, 2008 from 4:15 p.m. to 5:30 p.m. to review the performance of the executive director. No action was taken by the Board during the executive session.

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State Board Members Present: Erin Mundinger (Chair), Jim Bricker, Jim Garrison, Jeff Johnson, Tom Koenninger, Erin Mundinger, Lyle Quasim, Beth Willis

State Board Members Absent: Reuven Carlyle, Sharon Fairchild

**CALL TO ORDER & WELCOME**

Chair Erin Mundinger called the meeting to order at 8:30 a.m. and welcomed those present. She thanked the president, trustees, and staff at Wenatchee Valley College for hosting the meeting and dinner the previous evening.

**HOST COLLEGE PRESENTATION**

Wenatchee Valley College President Jim Richardson welcomed the State Board and staff to the campus. President Richardson's presentation focused on a unique new course designed to help Adult Basic Education and English-as-a-Second-Language students transition to college-level classes. The Adult Basic Education Skills Department at Wenatchee Valley College serves about 1,800 ABE and ESL students each, but relatively few of them successfully transition into college-level programs. ABE instructors at the college reported that the new Student Development Skills course has had a positive impact on academic success and retention of developmental students. The course teaches strategies to empower students to become active, responsible learners and covers topics to help them make a successful transition to college. The Board heard from ABE/ESL students enrolled in the class, who shared their experiences and success stories. In closing, President Richardson urged support for ABE/ESL funding.

**ADOPTION OF CONSENT AGENDA**

At the Chair's request, Item I (Contract with Bellevue CC) was pulled from the consent agenda to for later discussion and action.

***MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt the consent agenda for its June 12, 2008 regular meeting as follows:***

- a) Approval of May 1, 2008 State Board Regular Meeting Minutes***
- b) Resolution 08-06-17 (ATTACHMENT #1) – Angel Learning Contract***
- c) Resolution 08-06-18 (ATTACHMENT #2) – Illuminate Contract***
- d) Resolution 08-06-19 (ATTACHMENT #3) – Blackboard Contract***

- e) **Resolution 08-06-20 (ATTACHMENT #4) – Transition Math Project Contract with ESD 105**
- f) **Resolution 08-06-21 (ATTACHMENT #5) – Transition Math Project Contract with ESD 114**
- g) **Resolution 08-06-22 (ATTACHMENT #6) – Corrections Education Contract**
- h) **Resolution 08-06-28 (ATTACHMENT #7) – Transition Math Project Contract with Bellingham School District**

**MOTION CARRIED.**

**APPROVE CONTRACT WITH BELLEVUE CC FOR SUPPORT SERVICES FOR THE CENTER FOR INFORMATION SERVICES (Resolution 08-06-27)**

Executive Director Charlie Earl and Mary Alice Grobins of the State Board staff answered questions and provided additional information about a proposal to contract with Bellevue Community College to continue support services for the Center for Information Services to help facilitate the governance transition. Support services include financial, purchasing, payroll and human resources. The actual contract amount is still to be determined. The Board requested periodic reports from the Executive Director regarding the contract fees.

**MOTION: Moved By Jim Garrison and seconded by Beth Willis that the State Board adopt Resolution 08-06-27 (ATTACHMENT #8) to delegate signature authority to the Executive Director to authorize a contract with Bellevue Community College for support services for the Center for Information Services.**

**MOTION CARRIED.**

**FY09 FEDERAL ADULT BASIC EDUCATION ALLOCATIONS (Resolution 08-06-23)**

Israel Mendoza and Kathy Cooper of the State Board staff presented a recommendation to approve FY09 federal adult basic education allocations, which was reviewed and discussed by the Board.

The proposal allocates \$10,699,700 of federal and state adult and family literacy funds for FY09 to community and technical colleges and community-based organizations. The Board authorized \$1,484,460 of these funds for English Language and Civics, Family Literacy, and Volunteer Literacy at the May 2007 Board Meeting.

This year's funding recommendations, coming in the middle of the biennium, reflect both the performance to date of all funded providers and the evaluation of grant extension applications. Federal funds coming to the state were decreased by about \$200,000, the result of an across-the-board federal budget cut. Based on available carryover funds, the staff recommends that all providers receive the same amount as last year.

The proposal also includes a delegation of authority to the Executive Director to make adjustments to the awards if the anticipated program funding changes due to state or federal action. It provides further authority for the Executive Director to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the State Plan for Adult Literacy.

***MOTION: Moved by Jim Garrison and seconded by Jeff Johnson that the State Board adopt Resolution 08-06-23 (ATTACHMENT #9) awarding targeted funds to adult basic education providers for FY09 as described in the attachment to the resolution.***

***MOTION CARRIED.***

**FY09 FEDERAL WORKFORCE ALLOCATIONS (Resolution 08-06-24)**

Jim Crabbe of the State Board staff presented a recommendation to approve FY09 federal workforce allocations, which was reviewed and discussed by the Board.

The proposal awards \$27,649,000 of federal WorkFirst training funds to providers, including community and technical colleges, private vocational colleges, and community based organizations; \$11,945,047 of Carl D. Perkins federal funds to the community and technical colleges; and \$2,036,850 of Tech Prep federal funds to the community and technical colleges acting as fiscal agents for the existing 22 Tech Prep consortia, funds totaling \$41,630,987 for FY09.

***MOTION: Moved by Beth Willis and seconded by Tom Koenninger that the State Board adopt Resolution 08-06-24 (ATTACHMENT #10) approving the FY09 federal workforce allocations as described in the attachment to the resolution.***

***MOTION CARRIED.***

**2009-11 CAPITAL BUDGET REQUEST (Resolution 08-06-25)**

Mary Alice Grobins and Tom Henderson of the State Board staff presented a recommendation to approve the 2009-11 capital budget request.

Over the past seven months, State Board staff has worked with college districts, presidents, and the system's Capital Budget Task Force to develop the community and technical colleges' 2009-11 capital budget request and 2009-19 ten-year plan. The culmination of that work was presented to the Board for final review and approval.

The proposed request totals \$550 million dollars, compared to a 2007-09 budget request level of \$520 million. The request balances preservation and program-related issues, addresses stewardship of current space, modernizes and re-programs space to meet changing needs of students and their education programs, and expands capacity to meet increasing enrollments. It reflects a statement of the system's most pressing capital needs.

Following Board approval, staff will develop supporting documentation to be included in the final capital budget document.

***MOTION: Moved by Beth Willis and seconded by Jeff Johnson that the State Board adopt Resolution 08-06-25 (ATTACHMENT #11) approving the 2009-11 capital budget request as described in the attachments to the resolution.***

***MOTION CARRIED.***

**2009-11 OPERATING BUDGET REQUEST (Resolution 08-06-26)**

Executive Director Charlie Earl summarized the process used to develop the biennial operating budget request for the system and acknowledged the work of the Board, system stakeholders, and staff who participated.

In response to directions and recommendations provided at the April/May Board meeting, staff sought more input from Board members and college presidents on two potential budget approaches. The two alternative budget request approaches are called the "Theme Approach" and the "Contract Approach." Descriptions of both were provided in the Board's agenda packet.

As a result of the discussions and input from college presidents, staff recommends using primarily the traditional theme approach in the system budget request. However, staff also recommends further development and discussion during the summer on a possible contract approach around the Adult Basic Education and/or Running Start backfill. With this mixed approach, the size of the request to backfill ABE and/or Running Start would be modest (about \$20 million for ABE and \$15 million for Running Start), and the contract would be to provide certain outcomes as a result of the funding. The recommended 2009-11 operating budget request reflects the theme approach and allows for further development of a contract approach around ABE and/or Running Start backfill funding.

Based on feedback from the previous day's study session discussion, Mary Alice Grobins presented a substitute resolution for the Board's consideration to approve the 2009-11 operating budget request.

***MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt Resolution 08-06-26 approving the 2009-11 Operating Budget Request as described in the attachment to the resolution.***

Given the growing need for more apprentices, particularly in the building and construction trades, Board member Jeff Johnson requested an amendment to the resolution and its attachment to increase the number of FTEs for apprenticeships from 300 to 400.

***MOTION TO AMEND: Moved by Jeff Johnson and seconded by Jim Bricker that the Board amend Resolution 08-06-26, Attachment B, page 2 to request 400 FTEs for apprenticeships in the 2009-11 operating budget request, resulting in a total estimated request of \$290,100,100.***

***MOTION CARRIED.***

***MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the Board adopt Resolution 08-06-26 as amended (ATTACHMENT #12) to include 400 FTEs for apprenticeships, resulting in a total estimated 2009-11 Operating Budget Request of \$290,100,000.***

***MOTION CARRIED.***

Any substantive change to the budget request will result in Board action. Board members will be updated later in the summer when the numbers are firm and more information is available on the state's fiscal outlook.

## **REVIEW OF TECHNOLOGY PLAN**

Jan Yoshiwara of the State Board staff was joined via conference call by Board member Reuven Carlyle, Chair of the Technology Transformation Task Force, to present the final draft Technology Plan for the Board's review and consideration.

The State Board created a Technology Transformation Task Force. Its charge was to write a technology plan to guide future system-level investments and strategy for how community and technical colleges use technology to support 21<sup>st</sup> Century learning spaces, student services, and administrative applications. The plan is the product of an intense 18-month analysis conducted by the Technology Transformation Task Force.

The goal of the new technology plan is to mobilize information technology to increase student learning. This will be accomplished in 5 strategies outlined by the technology transformation taskforce.

1. Create a single, system-wide suite of shared online teaching and learning tools that provides all Washington students with easy access to "anywhere, anytime" learning.
2. Create a seamless P-20 system for personalized online student recruitment, retention, advising, course information, transfer, and financial aid management.
3. Create a system of lifelong learning and change management for faculty, staff and college leadership.
4. Use data to drive continuous improvement in both student success and administrative efficiency.
5. Include IT in the state community and technical college system budget.

Discussion of the draft plan followed. Staff will incorporate Board feedback into the final plan and present it to the Board for formal adoption later this year. On behalf of the entire Board, Erin Munding thanked Reuven for his leadership on the Technology Transformation Task Force.

## **BOARD MEMBER NOTES**

Beth Willis reported that she attended the groundbreaking ceremony for Pierce College-Fort Steilacoom's new science building, which is the first new building on campus since 1975.

Jeff Johnson announced that Representative Phyllis Kenney and Tomas Villanueva, founder of the United Farm Workers of Washington, were recipients of Centralia College's Diversity Awards. They were honored during a dedication ceremony as extraordinary people of diversity who have made the region better by their inspiration, industry, art or other talent. Jeff wrote a letter on behalf of the Washington State Labor Council in their support.

## **DIRECTOR'S REPORT**

Executive Director Charlie Earl covered the following topics in his report:

- Food Stamps Education and Training Program
- SBCTC office audit results
- Update on performance audits
- Enhanced cooperation with K-12 system
- Optimization Study

- Center for Information Services governance transition
- Lenders, credit and financial aid (student loans)
- Professional Technical Faculty Certification Report
- HECB Master Plan implementation
- Meetings with Gates Foundation representatives

### **CHAIR'S REPORT**

Chair Munding presented her report:

- **Trustees' Association Report.** TACTC President Carol Landa-McVicker reported on recent meetings and activities of the Trustees' Association. The trustees held a successful Continuing Education Conference in May, and Carol thanked State Board members and staff who participated. This year the Trustees' Association is focusing its efforts on advocacy and education for trustees. TACTC has sponsored a board chair workshop, new trustee orientations, and a presidential search workshop, and plans to continue them in the future. Carol announced the names of the new TACTC Executive Committee for next year. In closing, she urged Board members to visit their local campuses to learn more about the impacts of their decisions and policies.
- **Presidents' Association Report.** WACTC President-elect Don Bressler reported on the May 29-30 WACTC meeting. The presidents held an academy of succession planning and discussed, among other issues, the rehosting project, the approach to take (theme or contract) on the budget request, the Compensation Study, and legislative strategy for next year. They also heard from students representing the Student Voice Academy regarding their legislative priorities. Don announced that Tacoma Community College President Pamela Transue is the president-elect of WACTC and that the presidents have created a new Technology Committee chaired by Centralia College President Jim Walton.
- **Parking Lot Items.** An updated list of the State Board's parking lot items was presented for review. The Executive Committee of the Board will continue to examine and revise the list following each meeting.
- **Standard of Conduct.** Jim Bricker reported that the Executive Committee completed a draft Standard of Conduct for the Board's review and consideration. It will be scheduled for action at the September meeting.
- **Delegation of Authority.** Chair Munding announced that the Board will conduct the Executive Director's performance evaluation in an executive session later in the meeting. Consistent with past practice, a delegation of authority to the Chair is needed to complete the written evaluation and employment contract terms.

***MOTION: Moved by Tom Koeninger and seconded by Beth Willis that the State Board delegate authority to the current Chair, Erin Munding, to complete the Executive Director's evaluation process and enter into discussions with the Executive Director concerning compensation adjustments and a contract extension, with the understanding that the result of those discussions will come back for Board review and action.***

***MOTION CARRIED.***

- **Election of State Board Chair and Vice Chair for 2008-09.** In accordance with current State Board bylaws, Chair and Vice Chair elections are to be held in June of each year. In the absence of the Chair, his or her duties will be assumed by the Vice Chair who acts as the Chair Pro Tempore. The Vice Chair serves as the successor to the Chair. Beth Willis, Jim Garrison, and Tom Koenninger served as members of 2008 Ad Hoc Nominating Committee. Tom Koenninger announced that it was the unanimous recommendation of the Committee that the current Chair and Vice Chair remain in their positions for the coming year.

***MOTION: Moved by Beth Willis and seconded by Lyle Quasim that the State Board appoint Erin Mundinger as its Chair and Jim Bricker as Vice Chair for 2008-09.***

***MOTION CARRIED.***

#### **NEW ITEMS FOR "PARKING LOT"**

Lyle Quasim requested that future study session time be devoted to gaining a better understanding of capital budget bonding and certificates of participation.

#### **EXECUTIVE SESSION**

The Board convened in Executive Session from 12:05 p.m. to 1:30 p.m. for the purpose of reviewing the performance of the Executive Director.

#### **ADJOURNMENT/NEXT MEETING**

The Board reconvened in open meeting for the purpose of adjournment. There being no further business, the State Board adjourned its regular meeting of June 12 at 1:30 p.m. The Board will hold its annual retreat and business meeting on September 8-10 in Ocean Shores.

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Erin Mundinger, Chair

ATTEST:

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-17**

A resolution awarding \$359,100 of state funds to Angel Learning.

**WHEREAS**, the State Board has a new contract with Angel Learning to support online courses, ePortfolios and object repositories through the WashingtonOnline consortium,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates authority to the Executive Director to execute a contract with Angel Learning that totals \$359,100 for one year; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director the authority to award local funds consistent with Board policy and state law; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award outlined in the Angel Learning contract if the anticipated program funding changes due to changes in college participation in WashingtonOnline; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-18**

A resolution awarding \$505,000 of state funds to Elluminate.

**WHEREAS**, the State Board has a new contract with Elluminate to support unlimited access to 24/7 webinar tools through the WashingtonOnline consortium,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates authority to the Executive Director to execute a contract with Elluminate that totals \$505,000 for one year; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director the authority to award local funds consistent with Board policy and state law; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award outlined in the Elluminate contract if the anticipated program funding changes due to changes in college participation in WashingtonOnline; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-19**

A resolution awarding \$232,400 of state funds to Blackboard.

**WHEREAS**, the State Board has an existing contract with Blackboard to support online courses and 24/7 help desk services through the WashingtonOnline consortium,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates authority to the Executive Director to renew a contract with Blackboard that totals \$232,400 for one year; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director the authority to award local funds consistent with Board policy and state law; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award outlined in the Blackboard contract if the anticipated program funding changes due to changes in college participation in WashingtonOnline; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-20**

A resolution awarding \$187,677 of state funds to ESD 105.

**WHEREAS**, the Gates Foundation and the legislature have provided funding for Phase II of the Transition Mathematics Project focusing on capstone course development and implementation of the College Readiness Standards in mathematics through local/regional project supported by these funds, and

**WHEREAS**, ESD 105 is sponsoring and managing one of these projects, the Yakima Valley Transition Math Project Partnership, in its second year of operation, and

**WHEREAS**, the State Board is the fiscal agent and lead agency for the Transition Mathematics Project;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves the contract with ESD 105 for continuing their project in 2008-2009.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Mundinger, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-21**

A resolution awarding \$184,795 of state funds to ESD 114.

**WHEREAS**, the Gates Foundation and the legislature have provided funding for Phase II of the Transition Mathematics Project focusing on implementation of the College Readiness Standards in mathematics through local/regional project supported by these funds, and

**WHEREAS**, ESD 114 is sponsoring and managing one of these projects, the Olympic Peninsula Transition Math Project (OP-TMP), in its second year of operation, and

**WHEREAS**, the State Board is the fiscal agent and lead agency for the Transition Mathematics Project;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves the contract with ESD 114 for continuing their project in 2008-2009.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-22**

A resolution awarding \$18,230,000 of state funds to the community colleges for delivery of correctional education.

**WHEREAS**, the State Board is entering into a contract with the Department of Corrections for the community and technical college system to provide education and training to eligible offenders incarcerated in state correctional institutions,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign a contract with the Department of Corrections that totals \$18,230,000; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to award state correctional education funds to the individual college districts consistent with Board policy and state law; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to modify the contract with the Department of Corrections as necessary and make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments, as necessary, to computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform account and reporting requirements; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with this resolution.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Mundinger, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-28**

A resolution awarding \$150,000 of state funds to Bellingham School District.

**WHEREAS**, the Gates Foundation and the legislature have provided funding for Phase II of the Transition Mathematics Project focusing on implementation of the College Readiness Standards in mathematics through local/regional project supported by these funds, and

**WHEREAS**, Bellingham School District is sponsoring and managing one of these projects, the Whatcom County math partnership, in its third year of operation, and

**WHEREAS**, the State Board is the fiscal agent and lead agency for the Transition Mathematics Project;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves the contract with Bellingham School District for continuing their project in 2008-2009.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-27**

A resolution related to delegation of authority to the Executive Director.

**WHEREAS** responsibility for governance of the Center for Information Services has been transferred to the State Board; and

**WHEREAS** the State Board has been tasked with developing an implementation and transition plan; and

**WHEREAS** Bellevue Community College has been providing support services to CIS including financial, purchasing, payroll and human resources services; and

**WHEREAS** continuation of these services will best facilitate the transition; and

**WHEREAS** the executive director has delegated authority from the State Board to approve contracts not to exceed \$100,000 and the contract with Bellevue Community College is expected to exceed this authority,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegate signature authority to the executive director to authorize a contract with Bellevue Community College for support services for CIS.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Mundinger, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-23**

A resolution awarding \$10,699,700 of federal and state adult and family literacy funds. *(Please be advised that the Board has authorized \$1,484,460 of these funds – English Language and Civics, Family Literacy, and Volunteer Literacy – at the May 2007 Board meeting.)*

**WHEREAS**, the State Board has the authority to award state and federal adult and family literacy funds; and

**WHEREAS**, the requirements set forth in the request for proposals align with the State Board's System Direction and the Board-approved plan for adult basic education; and

**WHEREAS**, individual applicants have fulfilled the requirements set forth in the request for application; and

**WHEREAS**, each application has gone through a state level review process and has been recommended to the State Board for funding;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges awards a total of \$10,699,700 of federal and state funds as outlined in Attachment A; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the State Plan for Adult Literacy, the terms of the Requests for Proposals, and this resolution.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-24**

A resolution awarding \$27,649,000 of federal WorkFirst training funds to providers including community and technical colleges, private vocational colleges, and community based organizations, \$11,945,047 of Carl D. Perkins federal funds to the community and technical colleges, and \$2,036,850 of Tech Prep federal funds to the community and technical colleges acting as fiscal agents for the existing twenty-two Tech Prep consortia.

**WHEREAS**, the State Board has the authority to award federal WorkFirst, Carl D. Perkins, and Tech Prep training funds; and

**WHEREAS**, the individual providers will fulfill the application requirements set forth in the State Board WorkFirst Block Grant Plan, Carl D. Perkins application, and Tech Prep application; and

**WHEREAS**, each WorkFirst Block Grant Plan, Tech Prep application, and Carl D. Perkins application will go through state level review process and be recommended to the State Board for funding;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges award and allocate a total of \$41,630,987, as detailed in Attachment A.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Mundinger, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-25**

A resolution relating to the 2009-11 capital budget request.

**BE IT RESOLVED** that the State Board for Community and Technical Colleges approves the submittal to the Office of Financial Management and the Legislature of the 2009-11 biennial capital appropriations request for the community and technical college system as shown in Attachment C; together with seven alternatively financed projects shown in Attachment D.

**PROVIDED** that the estimated costs therein may vary in the final submittal.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 08-06-26**

A resolution relating to the 2009-11 operating budget request.

**BE IT RESOLVED** that the State Board for Community and Technical Colleges authorizes the Director to submit to the Governor a 2009-11 community and technical college system operating budget request for an estimated \$290,100,000 for policy level items as identified in revised Attachment B (2009-11 SBCTC Operating Budget Request).

**BE IF FURTHER RESOLVED** that the Director shall make any necessary technical adjustments to the policy level request prior to submittal of the request to the Governor, and that the Director shall also prepare and submit the system carryforward and maintenance level request.

**APPROVED AND ADOPTED** on June 12, 2008.

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Erin Munding, Chair

**ATTEST:**

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Charles N. Earl, Secretary