



**REGULAR MEETING OF THE STATE BOARD FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MEETING MINUTES**

**September 25, 2009**

**State Board Members**

**Jim Bricker (Chair), Coupeville  
Sharon Fairchild (Vice Chair), Spokane  
Shaunta Hyde, Lake Forest Park  
Jim Garrison, Mt. Vernon  
Jeff Johnson, Olympia  
Tom Koeninger, Vancouver  
Lyle Quasim, Puyallup  
Beth Willis, Tacoma**

**Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington**

**State of Washington**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**Olympia**

**ACTION INDEX**  
**September 25, 2009**

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
----	Adoption of Regular Meeting Agenda	1
----	Approval of State Board Minutes, June 10-11, 2009	2
----	Approval of State Board Minutes, July 28, 2009	2
----	Approval of State Board Minutes, September 2, 2009	2
09-09-22	Approval of Department of Commerce Contract for Low Income Weatherization Training Program	2
09-09-23	Approval of Gates Foundation Grant Award for Student Completion Initiative	2-3
09-09-24	Approval of Ford Foundation Grant Award for Student Achievement Initiative	3

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**Regular Meeting Minutes  
September 25, 2009  
State Board Office, Olympia**

*The State Board's regular business meeting was preceded by a retreat held in Olympia at the State Board Office on September 23-25, 2009. Topics and issues discussed at the retreat include: 1) State Board members self-assessment, 2) relationship with faculty, 3) State Board members travel guidelines, 4) State Board members work agenda update, 5) State Board powers and duties, 6) discussion with community and technical college system leaders to review and update the System Direction and measurement data, 7) the Higher Education Coordinating Board System Design Plan, 8) the Washington Association of Community and Technical Colleges Preferred Future Task Force, 9) the Mission Study Task Force recommendations, 10) reports from trustee, president, faculty union representatives, 11) implications for the supplemental budget, and 12) 2010 legislative strategy. No action was taken at the retreat.*

\*\*\*\*\*

State Board Members Present: Jim Bricker (Chair) Sharon Fairchild (Vice chair), Shaunta Hyde, Jeff Johnson, Beth Willis, Erin Munding, Jim Garrison, Lyle Quasim

State Board Member Absent: Tom Koenninger

**CALL TO ORDER & ADOPTION OF REGULAR MEETING AGENDA**

Chair Jim Bricker called the meeting to order at 11:00 a.m. and welcomed those present. He thanked all who participated in the State Board retreat for their contributions. He announced that Consent Agenda Items A (approval of minutes) and C (Department of Commerce contract) would be voted on separately by the Board and that action on Item B (SBCTC Executive Director's employment contract) would be postponed.

***MOTION: Moved by Sharon Fairchild and seconded by Beth Willis that the State Board adopt the agenda for its September 25, 2009 regular meeting as amended.***

***MOTION CARRIED.***

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Charlie Earl reported on the following items:

- Workforce System Review
- H1N1 pandemic flu planning
- Performance audit protocol
- Washington State Quality Awards update
- Governor's Aerospace Council Talent and Training Work Group
- Sound Transit delegation of authority
- State hospitals, visitations/notice
- State Board work agenda update

**APPROVAL OF STATE BOARD MEETING MINUTES FOR JUNE 10-11, 2009; JULY 28, 2009; AND SEPTEMBER 2, 2009**

***MOTION: Moved by Jim Garrison and seconded by Sharon Fairchild that the State Board adopt the minutes from the June 10-11, 2009; July 28, 2009; and September 2, 2009 meeting as presented.***

***MOTION CARRIED.***

**DEPARTMENT OF COMMERCE CONTRACT FOR LOW INCOME WEATHERIZATION TRAINING PROGRAM (Resolution 09-09-22)**

Jan Yoshiwara of the State Board staff presented a recommendation to contract with the Department of Commerce Low-Income Weatherization Training Program. The program will provide funding to community and technical colleges for new employee, retraining, or upgrade training for weatherization network providers of the Low-Income Home Energy Assistance Program (LIHEAP) and their support network as well as subcontractors. The funding for the program comes from the Department of Commerce through their contract with the Department of Energy. LIHEAP is a 20+ year program administered by Commerce and is delivered by a network of 26 non-profit weatherization providers located throughout the state. The program received additional funding through the American Recovery and Reinvestment Act (Recovery Act) to assist the weatherization network in meeting Recovery Act-related weatherization production goals. Colleges have been partnering locally to develop and deliver weatherization programs. This program will support these efforts.

***MOTION: Moved by Erin Munding and seconded by Shaunta Hyde that the State Board adopt Resolution 09-09-22 (ATTACHMENT #1) delegating authority to the SBCTC executive director to enter into a contract with the Department of Commerce to support the Low Income Weatherization Training Program.***

***MOTION CARRIED.***

**APPROVAL OF GATES FOUNDATION GRANT AWARD FOR STUDENT COMPLETION INITIATIVE (Resolution 09-09-23)**

Executive Director Charlie Earl introduced the item, and Jan Yoshiwara reported that the Bill & Melinda Gates Foundation is awarding \$5,295,000 to the State Board for Community and Technical Colleges for the period beginning September 4, 2009 through August 31, 2012 for the Washington State Student Completion Initiative. This initiative includes four multi-college student completion projects that will yield long-term results by breaking down key barriers to student completion throughout the Washington community and technical college system, including:

- Expanding access and success in high enrollment gatekeeper courses,
- Reforming precollege mathematics,
- Building new integrated career programs (I-BEST), and
- Providing institutional incentives to increase completion through the Student Achievement Initiative rewards

State Board staff has been working with Bill & Melinda Gates Foundation staff over the past 18 months to define projects that are consistent with the Board's strategic goals for the college system. This grant is the result of a convergence of interests between the Board's goals, and the goals of the Foundation's Post Secondary Success initiative to promote opportunity for low income young adults by substantially increasing the numbers of low income younger adults who earn a postsecondary degree or credential with value in the workplace. The four projects funded in the grant build upon recent innovations and the strengths of the college system.

The majority of grant funds will be awarded to community and technical colleges through a competitive process to develop and test curriculum models, and to reward colleges for improvements in Student Achievement.

***MOTION: Moved by Sharon Fairchild and seconded by Erin Mundinger that the State Board adopt Resolution 09-09-23 (ATTACHMENT #2) delegating authority to the SBCTC executive director to enter into a contract with the Gates Foundation grant award for student completion initiative.***

***MOTION CARRIED.***

**APPROVAL OF FORD FOUNDATION AWARD FOR STUDENT ACHIEVEMENT INTIATIVE (Resolution 09-09-24)**

Jan Yoshiwara announced that in response to a proposal submitted to the Ford Foundation, the State Board for Community and Technical Colleges has been awarded a grant of \$800,000 to support the Student Achievement Initiative for a one-year period beginning September 1, 2009. The Ford Foundation grant matches funding awarded for Student Achievement from the Bill & Melinda Gates Foundation.

From 2003 to 2008, SBCTC was one of six state grantees funded by the Ford Foundation to participate in *Bridges to Opportunity*, a five-year, multi-state project focused on community and technical college access and completion for low income adults as a means to get out of poverty. This Ford Foundation grant project supported development of the Student Achievement measurement and funding system through a partnership with the Community College Research Center, Columbia University Teachers' College. SBCTC was invited to submit a proposal to fund college rewards for Student Achievement as a follow up to the Foundation's support for developing the performance funding system.

The grant is consistent with the Board's goal to raise educational attainment by increasing student success, and the strategy of using performance based allocations to reward colleges for improvements in student achievement. The grant funds will be used to support college rewards for increasing Student Achievement and will enhance the funding set aside by the state Legislature in the 2009-11 budget. The Board is scheduled to allocate the awards to colleges at the October 2009 meeting.

***MOTION: Moved by Erin Mundinger and seconded by Beth Willis that the State Board adopt Resolution 09-09-24 (ATTACHMENT #3) approving the Ford Foundation Grant Award for Student Achievement Initiative.***

***MOTION CARRIED.***

**ADJOURNMENT/NEXT MEETING**

There being no further business, the State Board adjourned its regular meeting of September 25, 2009 at 11:30 a.m. The next regular meeting of the State Board is scheduled for October 29-30 (Thursday-Friday), at Skagit Valley College. Chair Bricker reminded Board members that the dates for the October meeting were changed to accommodate his schedule and thanked his colleagues for making the adjustment.

---

J. A. Bricker, Chair

ATTEST:

---

Charles N. Earl, Secretary

STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 09-09-22

A resolution relating to a contract with the Department of Commerce for the purposes of delivering the Low-Income Weatherization Training Program.

**WHEREAS**, the two-year college system is working to develop green economy training opportunities through this project; and

**WHEREAS**, the state has received American Recovery and Reinvestment Act funding (Recovery Act) to assist the weatherization network in meeting Recovery Act-related weatherization production goals; and

**WHEREAS**, the Legislature has created legislation to ensure that the state's workforce is prepared for the new green economy and directed funding to the community and technical college system;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates to the executive director the authority to enter into a contract with the Department of Commerce for \$2,774,000 to support the Low-Income Weatherization Training Program.

**APPROVED AND ADOPTED** on September 25, 2009.

---

J.A. Bricker, Chair

**ATTEST:**

---

Charles N. Earl, Secretary

STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 09-09-23

A resolution relating to the Bill and Melinda Gates Foundation Grant for the Washington State Student Completion Initiative.

**WHEREAS**, the two-year college system is working to improve access and completion of higher education for low income adults in Washington State; and

**WHEREAS**, the two-year college system has received funds from the Bill & Melinda Gates Foundation to implement multi-college student completion projects that will yield long term results by breaking down key barriers to completion; and

**WHEREAS**, the four foci of the Washington State Student Completion Initiative includes expanding access and success in high enrollment gatekeeper courses, reforming development mathematics, building new integrated career programs (IBEST) and providing institutional incentives to increase completion via the Washington Student Achievement Initiative;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates to the executive director the authority to enter into a contract with the Bill & Melinda Gates Foundation for \$5,295,000 to support the Washington State Student Completion Initiative.

**APPROVED AND ADOPTED** on September 25, 2009.

---

J.A. Bricker, Chair

**ATTEST:**

---

Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 09-09-24**

A resolution relating to the Ford Foundation Grant for the Washington State Student Achievement Initiative.

**WHEREAS**, the two-year college system is working to improve access and completion of higher education in Washington State; and

**WHEREAS**, the State Board for Community and Technical Colleges has enjoyed a productive, five-year relationship with the Ford Foundation in pursuit of mutual goals; and

**WHEREAS**, the two-year college system has received funds from the Ford Foundation to implement performance measurement and rewards through the Student Achievement Initiative; and

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges delegates to the executive director the authority to enter into a contract with the Ford Foundation for \$800,000 to support the Washington State Student Achievement Initiative.

**APPROVED AND ADOPTED** on September 25, 2009.

---

J. A. Bricker, Chair

**ATTEST:**

---

Charles N. Earl, Secretary