



REGULAR MEETING AGENDA ITEM

TAB 4

October 30, 2009

Discussion Action

Topic

System Technology Update: Lift and Shift Project

Description

The goal of the Lift and Shift Project is to replace the current outdated HP3000 computers with new hardware and shift the student, financial, and payroll/personnel systems to this new hardware. The new hardware is state of the art and will be centrally located in the Department of Information Services data center in Olympia and shared by all the colleges. Beyond a common approach, this project will provide management efficiencies, stabilize business processes, provide greater availability for staff and students, and provide a scalable foundation. The project was formally “kicked off” the week of September 21, 2009 and is expected to be completed in 19 to 24 months from that date. The project steering organizational structure is in place, and to date no unanticipated issues have occurred.

Key Questions

- What controls are in place to monitor performance and ensure a successful project?
- How will the increased demands placed on SBCTC Information Technology staff by college enrollments and budget cuts affect this project?

Analysis

- The Lift and Shift migration vendor Speedware’s project team, in conjunction with the SBCTC project team, began work in late September.
- Approximately 85 percent of the budget has been committed to date in purchased service contracts, software licenses, internal staff reassignments, and equipment.
- The SBCTC Project Manager produces weekly status reports for the project team and steering committee, and to date the project status is proceeding as planned.
- External Quality Assurance consultancy is Sierra Systems from Olympia; Julie Boyer is the primary consultant and is well experienced in providing Quality Assurance IT services.
- Quality Assurance Reports are produced monthly independent of the project status reports and are presented to the executive sponsors, steering committee, and ISB staff.
- First major deliverable is the migration of the payroll/personnel system and is on track for completion by the end of March 2010.

- Working in conjunction with the WACTC Technology Committee, a task force is being formed to plan and address issues related to the modernization of the administrative systems. The goal is to have the Enterprise Resource Planning work of the task force completed by the end of the Lift & Shift Project.

Background Information

At the September 2, 2009 special State Board meeting, the Board was briefed on the competitive process to select the prime contractor for the Lift and Shift project. Speedware, Inc. was selected by the system Vendor Evaluation and Selection Team. Speedware is recognized nationally as a leader in HP3000 migrations. The State Board by resolution delegated the authority to the executive director to enter into a contract with Speedware and proceed with the stabilization of the Student, Financial, and Payroll/Personnel systems. The Information Services Board on September 10, 2009 approved the request to begin the second phase of the Lift and Shift project and to return in March 2010 for a formal update.

September 2, 2009 special State Board meeting agenda packet:
http://www.sbctc.ctc.edu/general/admin/sept_2_2009_complete_agenda.pdf

Recommendation/Outcomes

The Board will have an opportunity to discuss the project and its current status.

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