



SPECIAL STATE BOARD MEETING CONFERENCE CALL

September 2, 2009
10:00 a.m.

State Board Office ~ Olympus Conference Room

AGENDA

- 10:00 a.m. Call to Order and Roll Call
Chair Jim Bricker
- 10:05 a.m. Approval of College Administrative Computer Applications Tab 1
Lift and Shift Migration Project Contract
Resolution 09-09-20
Mike Scroggins
- 10:30 a.m. Adjournment/Next Meeting: Retreat/Business Meeting,
September 23-25, 2009, SBCTC Olympia, Office
Chair Jim Bricker

EXECUTIVE SESSION: Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

PLEASE NOTE: Times above are estimates only. The Board reserves the right to alter the order of the agenda. Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the Executive Director's Office at (360) 704-4309.



SPECIAL MEETING AGENDA ITEM

TAB 1

September 2, 2009

Discussion Action (Resolution 09-09-20)

Topic

College Administrative Computer Applications Lift and Shift Migration Project Contract

Description

The college administrative computing systems are the core of operations at all colleges. They not only support facilities, accounting, and human resources, but also student services, teaching, and learning. These computing systems are hosted on outdated Hewlett Packard 3000 servers and must be upgraded to new sustainable servers. This process requires a specialized skill set not available within the SBCTC information technology division. A competitive procurement process was started following state guidelines, and a vendor evaluation and selection team was established comprised of SBCTC and college staff. The vendor evaluation and selection team chose Speedware, a division of Activant Solutions Inc., as the apparent successful vendor to convert the current COBOL systems to be compatible with modern UNIX servers. Speedware has a proven track record in migrating/converting HP3000 applications such as the college's student, financial, and payroll/personnel systems to new hardware and is a Hewlett Packard HP3000 Platinum Partner. A contract needs to be entered into with Speedware before work can begin.

Key Questions

- What controls are in place to monitor performance and ensure a successful project?
- How should the system fund and sustain modern administrative tools and services?
- Does this project support the recommendations of the Strategic Technology Plan?

Analysis

- Stabilizing the current administrative software and hardware is critical to maintaining business continuity and providing consistent service to students, faculty and staff.
- The total project budget is estimated at \$10M which includes \$1.0M of server equipment credits currently on order as part of Hewlett Packard settlement from the original Rehosting Project. A contingency of getting the credit from Hewlett Packard was the equipment had to be ordered and received by September 30, 2009.
- \$4.4 million is included in the budget for the vendor Speedware to migrate/convert the current student management, financial management, human resource, and payroll software COBOL applications from the Hewlett Packard 3000 servers to Accu-COBOL that runs on the new Hewlett Packard Unix servers.
- \$1.7 million is included in the project budget for HP UNIX, COBOL, and HP Eloquence database software licenses. There will be an on-going software license cost of approximately \$350,000 per year.

- \$2.9 million is included in the budget for centralized and hosted support services, project staff, and reassignment of current staff. There will be an on-going support service and hosting cost of \$650,000 which is a combination of permanent staff re-assignments and new additional services.
- Within 24 months of entering into the contract, Speedware will successfully stabilize and improve performance of the student management system, the financial management system, and the personnel/payroll system. SBCTC Information Technology Division will assume continued responsibility for the management and operations of these systems.
- Stabilizing the current systems will provide the time needed to immediately plan and make preparation for the implementation of a commercial Enterprise resource planning (ERP) system.

Background Information

The State Board and College System, through the Strategic Technology Plan, recognize the need for stable and reliable information technology administrative tools and services. At the SBCTC meeting on May 6, 2009, the results of the "Go Forward" options project were presented. These results identified the urgency of proceeding quickly to stabilize the current administrative systems onto a new hardware platform with the ultimate long term goal of modernization. At the SBCTC meeting on June 11, 2009, the Board directed staff to take the steps necessary to stabilize the current administrative computer application environment. The Information Services Board on July 9, 2009 approved the release of a Request for Proposal to competitively select a vendor with the skills needed to migrate/convert the college student, financial, and personnel/payroll computer applications to a new hardware platform.

Recommendation/Outcomes

The Board will have an opportunity to discuss the project. Staff recommends adoption of Resolution 09-09-20 delegating authority to the Executive Director to enter into the contract with Speedware.

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STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 09-09-20

A resolution relating to College Administrative Computer Applications Lift and Shift Migration Project Contract.

WHEREAS, Washington's 34 Community and Technical Colleges have shared common administrative computer applications that provide a wide range of administrative functionality to the colleges; and

WHEREAS, the administrative computer applications that have served the Community and Technical Colleges well for decades are past the end of useful life; and

WHEREAS, an immediate need exists to stabilize the current administrative computer application environment; and

WHEREAS, through a competitive process Speedware, a division of Activant Solutions Inc., was declared the apparent successful vendor;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates to the Executive Director the authority to enter into a contract with the consulting firm Speedware to take the steps necessary to stabilize the current administrative computer application environment.

APPROVED AND ADOPTED on September 2, 2009.

J. A. Bricker, Chair

ATTEST:

Charles N. Earl, Secretary