



**REGULAR MEETING OF THE STATE BOARD FOR
COMMUNITY AND TECHNICAL COLLEGES**

MEETING MINUTES

May 10, 2007

State Board Members

**Jim Garrison (Chair), Mt. Vernon
Jim Bricker, Coupeville
Reuven Carlyle, Seattle
Sharon Fairchild, Spokane
Jeff Johnson, Olympia
Tom Koenninger, Vancouver
Erin Munding, Omak
Lyle Quasim, Puyallup
Beth Willis, Tacoma**

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

A C T I O N I N D E X
May 10, 2007

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**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
May 10, 2007
Grays Harbor College**

The State Board held a study session at Grays Harbor College (GHC) in Aberdeen on May 9, 2007, from 1:00 to 4:45 p.m. to discuss 2008 budget implementation. The study session was followed by an executive session from 4:45 p.m. to 5:15 p.m. to review the performance of the executive director. No action was taken at either meeting.

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Tom Koenninger, Erin Munding, Lyle Quasim, Beth Willis

State Board Member Absent: Jeff Johnson

CALL TO ORDER & ADOPTION OF REGULAR MEETING AGENDA

Chair Jim Garrison called the meeting to order at 8:30 a.m. and welcomed those present. He thanked Grays Harbor President Ed Brewster and the GHC trustees and staff for hosting the meeting and the reception/dinner held on campus the previous evening. He announced that the agenda would include a summary of the study session discussion on the 2008 budget implementation.

MOTION: Moved by Tom Koenninger and seconded by Beth Willis that the State Board adopt the agenda for its May 10, 2007, regular meeting of the Board, including a summary of the May 9 study session budget implementation discussion.

MOTION CARRIED.

**APPROVAL OF BIG BEND COMMUNITY COLLEGE ZONING CHANGES
(Resolution 07-05-10)**

Tom Henderson of the State Board staff and Big Bend Community College President Bill Bonaudi, on behalf of his board of trustees, presented a request to include approximately 34 acres of college property in a zone change application. The zoning change would provide greater flexibility to develop or lease the property, which could then be used for urban commercial 2 or light industrial development. The State Board owns the property and is required to sign all legal documents related to easements, use, or proposed legal/zone reclassification. City and county officials and adjacent property owners have been notified, and no objections to the proposed rezone have been expressed.

The college has not developed specific plans for the property, but President Bonaudi discussed Big Bend's vision for the future. The Big Bend Community College board of trustees and foundation believe that changing the zoning will provide better opportunities for the college to establish new partnerships and new programs that will benefit the college and its students.

MOTION: Moved by Jim Bricker and seconded by Erin Munding that the State Board adopt Resolution 07-05-10 (ATTACHMENT #1) allowing Big Bend Community College to

seek a zoning change on college property located between a recently completed parkway, Andrew Street and Patton Boulevard.

MOTION CARRIED.

2008 BUDGET IMPLEMENTATION

Chair Garrison summarized the 2008 budget implementation discussion from the previous day's study session. He provided clarification on the Board's direction to staff to prepare initial allocations for approval at the May 22 special meeting. During the discussion that followed, Board members outlined their expectations for the special meeting and offered further guidance and instruction to staff regarding the 2008 allocations. Staff was directed to include \$3.472 million in the initial allocation for system effectiveness and to identify an alternative source of funding (\$1.065 million) necessary to support system effectiveness, without cutting the colleges' base budgets. Staff was also directed to discuss the Board's interest in a CIS business plan with CIS leadership and to include a discussion of the system wide technology vision at a future study session. In addition, the Board asked staff to profile the colleges' efforts toward the goals of the SBCTC System Direction and to advise the Board of college needs and system direction improvements that may be evident from this effort.

HOST COLLEGE PRESENTATION

President Ed Brewster welcomed the State Board and staff to Grays Harbor College. He introduced GHC trustee John Warring, and his assistant, Sandy Zelasko, and acknowledged her efforts in organizing and coordinating the Board's visit and dinner.

Mark Reisman, Dean for Extended Learning, and Mark Ramon, Program Director, gave a presentation on the GHC Reservation-based Bridge Program. The direct transfer Associate of Arts degree program is offered in partnership with The Evergreen State College (TESC). It serves Native American students and offers a culturally relevant curriculum that combines on-line coursework, weekend study sessions, and four Saturday sessions at TESC in Olympia. The program was designed to articulate with TESC's upper-division program, so students would have a reservation-based Bachelor's degree available to them.

Dr. Brewster provided an overview of the college and presented information on its service area, campus locations, enrollment, student demographics, challenges facing the college, and offered the following suggestions to the State Board for future funding: 1) award more enhancement funding, i.e., basic skills, high cost workforce, support "wrap around services; 2) provide upfront incentive funding with accountability for results; 3) increase state need grant/other aid; and 4) create carry forward capital replacement list.

ADOPTION OF CONSENT AGENDA (Resolution 07-05-09)

MOTION: Moved by Tom Koenninger and seconded by Beth Willis that the State Board adopt the consent agenda for its May 10, 2007, regular meeting as follows:

- a) Approval of March 15, 2007, State Board regular meeting minutes***
- b) Resolution 07-05-09 (ATTACHMENT #2) – Bellevue Community College – Property Acquisition***

MOTION CARRIED.

TASK FORCE REPORTS

Jan Yoshiwara of the State Board staff updated the Board on the status of the three new system task forces. The Student Achievement Incentives Task Force (chaired by Sharon Fairchild) will recommend a system of measures and financial incentives for colleges to improve student achievement. The Technology Transformation Task Force (chaired by Reuven Carlyle) will recommend a technology strategic plan that outlines the preferred future for delivering college instruction and services and guides future investments. The Student Listening Task Force (chaired by Tom Koeninger) will gather direct student feedback on their programmatic technology and financial needs to improve achievement of their educational goals.

Progress reports were provided by each of three task force chairs. Board members had an opportunity to discuss progress to date, review background information included in the agenda packet, and provide their feedback, and consider next steps.

DIRECTOR'S REPORT

Executive Director Charlie Earl and staff reported on the following topics:

- Campus Security
- Legislative Summary
- High School Completion Audits
- Transfer Data
- Apprenticeship Update
- Technical College Task Force Report
- Seattle Funders' Group
- Adult Basic Education Request for Proposals

CHAIR'S REPORT

- **Trustees' Association Report.** TACTC President Jim Robinson gave his last report as president of the Trustees association. Jim announced that Gene Chase, Everett Community College trustee, will succeed him as TACTC president and will attend the next State Board meeting. He encouraged Board members to attend the May 17-19 TACTC Spring Conference at the Davenport Hotel in Spokane. The conference theme is "Partnerships for Success". Jim acknowledged the involvement of the trustees in the success of the legislative session. He thanked the Board for welcoming him to their meetings and, on behalf of TACTC, acknowledged their important work and the manner in which it is conducted.
- **Presidents' Association Report.** WACTC President-Elect Jim McLaughlin expressed his appreciation to the Board for the opportunity to participate in the budget discussion. He thanked Board members for considering the presidents' allocation principles and for understanding the complexity of the issues. He commented that there is a strong general feeling among the presidents that the system needs to get away from an enrollment driven approach to allocations. Jim emphasized that the presidents are committed to the System Direction. New WACTC committees are now being formed, which presents a good opportunity to work with the State Board on allocation issues. Jim remarked that the local boards of trustees need to hear from State Board members directly and encouraged Board members to visit their local campuses.

- **State Board Retreat Planning.** The State Board retreat will be held September 10-12 in Chelan. The retreat will focus on the work of the task force groups, the Board's self-evaluation, and enhanced funding. Chair Garrison requested the Board's input in developing the retreat agenda. Suggestions for agenda topics were offered. Jim agreed to put together a list of ideas to share with the Board.

BOARD MEMBER NOTES

- Reuven Carlyle expressed his appreciation to the Board and staff members Chris Reykdal, Cindy Hough, and Nani Jackins-Park for their help on the Passport to College Promise pilot program for foster care youth bill (ESHB 1131).

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of May 10, 2007, at 12:00 p.m. A special meeting of the State Board is scheduled for May 22, 2007 at Highline Community College in Des Moines. The next regular meeting of the State Board is scheduled for June 20-21, 2007 at Spokane Falls Community College in Spokane.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 07-05-10

WHEREAS Bellevue Community College has identified property within the master plan boundary that is available for sale; and

WHEREAS the Bellevue Community College Board of Trustees on April 9, 2007, recommended the purchase; and

WHEREAS the college has a reserve balance of sufficient funds for this acquisition,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorize Bellevue Community College to use up to \$450,000 to acquire property located at 2439 145th Place SE, Bellevue and pay appraisal and closing costs.

APPROVED AND ADOPTED May 10, 2007.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 07-05-09

WHEREAS Big Bend Community College has identified a "land bank concept" in its master planning documents; and

WHEREAS land between the recently completed parkway, Andrew Street and Patton Boulevard is isolated and underutilized; and

WHEREAS the Big Bend Community College Board of Trustees has recognized the need to recommend changing the zoning from a public facility classification to Urban Commercial 2 and Light Industrial in order to increase options for land use; and

WHEREAS the zone change application does not commit the State Board to future development; and

WHEREAS the budget approval and leasing processes for future development on this property will be subject to State Board approval,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates to the Executive Director authority to execute a zone change application on behalf of Big Bend Community College.

APPROVED AND ADOPTED May 10, 2007.


Jim Garrison, Chair

ATTEST:


Charles N. Earl, Secretary