



**SPECIAL MEETING OF THE STATE BOARD FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MEETING MINUTES**

**May 22, 2007**

**State Board Members**

**Jim Garrison (Chair), Mt. Vernon  
Jim Bricker, Coupeville  
Reuven Carlyle, Seattle  
Sharon Fairchild, Spokane  
Jeff Johnson, Olympia  
Tom Koenninger, Vancouver  
Erin Munding, Omak  
Lyle Quasim, Puyallup  
Beth Willis, Tacoma**

**State of Washington**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**Olympia**

**ACTION INDEX**  
**May 22, 2007**

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**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**Special Meeting Minutes  
May 22, 2007  
Highline Community College**

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Jeff Johnson, Tom Koenninger, Erin Mundinger, Lyle Quasim

State Board Member Absent: Beth Willis

**CALL TO ORDER & ADOPTION OF SPECIAL MEETING AGENDA**

Chair Jim Garrison called the special meeting to order at 10:00 a.m. and welcomed those present. He remarked that the Board has spent considerable time in recent months discussing, deliberating, and preparing to take action on the 2008 budget allocations. The latest discussion occurred at the May 9 study session, where staff was directed to prepare a recommendation based on input from the Board and presidents. He also noted that the agenda mailed to the Board previously has since been revised to include an action item to update the SBCTC System Direction.

***MOTION: Moved by Tom Koenninger and seconded by Erin Mundinger that the State Board adopts the agenda for its May 22, 2007, special meeting with the addition of an action item related to the update of the SBCTC System Direction.***

***MOTION CARRIED.***

**APPROVAL OF SYSTEM DIRECTION UPDATE (Resolution 05-05-14)**

Consistent with the Board's May 9 study session discussion and in response to the Board's desire to better understand what colleges are doing to advance the System Direction, Executive Director Charlie Earl presented a resolution related to the review and update of the 10-year SBCTC System Direction. It communicates the Board's intent to collaborate with key constituencies in the system as the plan is updated and expanded. Using college enrollment plans and other information gathered over the summer, staff will profile college efforts toward the System Direction goals and will also comment on college needs and System Direction improvements that may be evident from this effort. Periodic progress reports will be provided to the Board, beginning in June 2007.

***MOTION: Moved by Erin Mundinger and seconded by Tom Koenninger that the State Board adopts Resolution 07-05-14 (ATTACHMENT #1) related to the review and update of the SBCTC System Direction.***

***MOTION CARRIED.***

**APPROVAL OF 2008 OPERATING BUDGET ALLOCATIONS (Resolution 07-05-11)**

Charlie Earl introduced the 2008 operating budget allocations item and expressed appreciation to the Governor and Legislature for budgeting \$252 million in new funds for Washington's community and technical colleges for the 2007-09 biennium. He stated that Governor Gregoire

and legislators deserve high praise for listening to students' needs and for the higher education investments that will enhance Washington's future.

Mary Alice Grobins of the State Board staff reported that the 2007-09 biennial budget signed into law by the Governor appropriates \$1,448,199,000 in operating funds to the SBCTC. This total comprises \$1,292,967,000 in state general funds, \$105,432,000 from the Education Legacy Trust Account, and \$49,800,000 from the Pension Funding Stabilization Account. This appropriation represents a \$251.5 million, or 21 percent, increase over the 2005-07 biennial appropriation.

The Fiscal Year 2008 SBCTC appropriation totals \$696,406,000 and comprises \$638,521,000 in state general funds and \$57,885,000 from the Higher Education Legacy Account.

State Board approval is sought for an allocation of \$650,464,080 to community and technical college districts, the Center for Information Services (CIS), and the State Board office. State Board approval is sought also for delegated authority to the Executive Director for unallocated funds totaling \$45,941,920.

Allocations to community and technical college districts are based upon the colleges' existing base budgets (including one-time and variable funds adjustments), with legislative funding changes added to or subtracted from base budgets.

Mary Alice walked the Board through the allocations recommendations included in the Board's agenda materials. Discussion followed.

***MOTION: Moved by Jim Bricker and seconded by Erin Munding that the State Board adopts Resolution 07-05-11 (ATTACHMENT #2) to approve the Operating Budget allocations for 2008 as described in the resolution and attachments.***

***VOTE: Yes – Jim Bricker, Sharon Fairchild, Jim Garrison, Jeff Johnson, Tom Koenninger, Erin Munding***

***No – Reuven Carlyle***

***Absent – Beth Willis, Lyle Quasim***

***MOTION CARRIED.***

### **APPROVAL OF 2007-08 TUITION RATES (Resolution 07-05-12)**

Mary Alice Grobins presented a recommendation to approve tuition and fees for 2007-08 as outlined in the Board's agenda materials. She reported that the State Board received a delegation of tuition rate increase authority from the Legislature allowing community college resident lower-division student tuition rates to increase, on average, by up to two percent per year in the 2007-09 biennium. The State Board also has statutory authority to set community college non-resident lower-division student tuition rates. In addition, fiscal year 2008 is the first year when the State Board is responsible for setting tuition for upper-division students enrolled in the system's four new applied baccalaureate programs. Boards of technical colleges have statutory authority to set tuition and fee rates for each technical college; however, the rate of increase for technical colleges is limited to the percent increase adopted by the State Board for the community colleges.

Mary Alice also shared key findings from the staff study of tuition and student affordability presented at the March 2007 State Board meeting.

***MOTION: Moved by Reuven Carlyle and seconded by Erin Munding that the State Board adopts Resolution 07-05-12 (ATTACHMENT #3) to approve 2007-08 tuition and fee rates as described in the resolution and attachments.***

***MOTION CARRIED.***

**APPROVAL OF 2007-09 CAPITAL BUDGET ALLOCATIONS (Resolution 07-05-13)**

Tom Henderson of the State Board staff reported that a \$4.3 billion capital budget for the 2007-09 biennium was signed into law by the Governor. New appropriations for the two-year college system total \$518.4 million, compared to \$471.0 million in the 2005-07 biennium. The capital budget provides emergency, preservation, and program related funding for the 34 community and technical colleges. In addition, the capital budget provides authorization for Certificates of Participation for four colleges. The 2007-09 transportation budget includes \$8 million for the University of Washington-Bothell/Cascadia Community College SR 522 South Access project; however, the Department of Transportation is not currently proceeding with the project due to insufficient funds.

The Legislature committed the final \$219 million of Governors Evans and Gardner bonds in the 2007-09 capital budget. This funding, which was dedicated to higher education for three biennia, has been essential in raising the level of funding for the two-year colleges to renovate and replace aging facilities.

Tom presented a proposal to allocate new capital appropriations to the colleges and to delegate authority to the Executive Director to approve emergency fund transfers. He explained that the Board is also asked to authorize the colleges' use of non-state local funds for matching projects and for alternatively financed projects. He reviewed a summary of the final SBCTC capital budget passed by the Legislature as outlined in the Board's agenda materials.

***MOTION: Moved by Tom Koenninger and seconded by Sharon Fairchild that the State Board adopts Resolution 07-05-13 (ATTACHMENT #4) to approve capital budget allocations for 2007-09 as described in the resolution and attachments.***

***MOTION CARRIED.***

**ADJOURNMENT/NEXT MEETING**

There being no further business, the State Board adjourned its special meeting of May 22, 2007, at 11:15 a.m. The next regular meeting of the State Board is scheduled for June 20-21, 2007 at Spokane Falls Community College.

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Jim Garrison, Chair

ATTEST:

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Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 07-05-14

A resolution relating to the System Direction.

**WHEREAS**, the State Board for Community and Technical Colleges' System Direction was developed with the engagement of stakeholders and adopted by the State Board in September, 2006; and

**WHEREAS**, the Legislature has appropriated substantial new resources to further progress towards the System Direction goals in the 2007-09 biennium; and

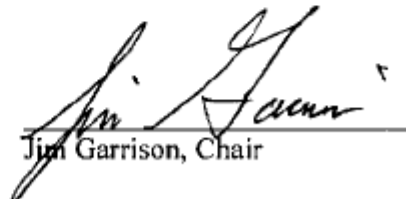
**WHEREAS**, the State Board desires to ensure the productive use of the system's resources and explore in more detail its goals and strategies, system progress to date, and future initiatives and funding priorities to effectively implement the System Direction; and

**WHEREAS**, the State Board and the community and technical colleges work together in a collaborative system, and the presidents and college trustees provide essential input and advice to the State Board; and

**WHEREAS**, the State Board intends to update, advance and implement the System Direction for the benefit of current and future students statewide.

**NOW THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges direct staff to gather information in order to assess progress prior to beginning, in the fall, this collaborative exploration of future strategies. Further, that such exploration shall include identification of the means to implement the strategies, including allocations, new funding, performance metrics, and best practices at the college and system level, in order to optimize system resources for student achievement.

**APPROVED AND ADOPTED** on May 22, 2007.

  
Jim Garrison, Chair

ATTEST:

  
Charles N. Earl, Secretary

STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 07-05-11


A resolution relating to allocation of operating funds.

**WHEREAS**, the State Board has the authority to award and allocate state general funds, Education Legacy Trust Account funds, and Pension Funding Stabilization Account funds,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges:

1. Approves the FY 2007-08 allocation of \$696,406,000 in state funds to community and technical college districts, Center for Information Services (CIS) and State Board programs and office operations. The allocation comprises state general funds of \$638,521,000 and Education Legacy Trust Account of \$57,885,000 as displayed on the Attachment One - Use of Funds Statement;
2. Approves the initial allocation of state funds totaling \$650,464,080 found on Attachment Three;
3. Authorizes the director to allocate an additional \$45,941,920 of state funds throughout the year for items found on Attachment One – Section 5;
4. Approves the enrollment FTES distribution as displayed in Attachment Four;
5. Authorizes the director to adjust districts' enrollment allocations based on the enrollment rules in Attachment Five;
6. Approves the rules for faculty increments and turnover savings included as Attachment Six; and,
7. Requires allocations for Outcomes Assessment, Workforce Development base funding, Workbased Learning Tuition, Childcare Programs, Students of Color, Disability Accommodations and Equipment to be spent only for those purposes.

**APPROVED AND ADOPTED** on May 22, 2007

  
Jim Garrison, Chair

**ATTEST:**

  
Charles N. Earl, Secretary

(Note: Attachments are on file at the State Board Office and available upon request or online at <http://www.sbctc.edu/general/a-agendaresolutionarchive.aspx>.)

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 07-05-12**

A resolution relating to 2007-08 Tuition and Fees.

**WHEREAS**, the Legislature has adopted a biennial operating budget in which it delegates flexible tuition increase authority for resident students to the State Board for Community and Technical Colleges; and

**WHEREAS**, the Legislature's biennial budget provides that resident student tuition and fees may be increases by a maximum of an average of two percent per year by the State Board for Community and Technical Colleges; and

**WHEREAS**, the Legislature has enacted RCW 28B.15.067 delegating authority to set tuition and fees for nonresident students to the State Board for Community and Technical Colleges; and

**WHEREAS**, the Legislature has enacted RCW 28B.15.069 establishing that tuition and fees for upper division courses not exceed rates at the regional universities; and

**WHEREAS**, the State Board for Community and Technical colleges adopted a tuition and fee policy for students enrolled in applied baccalaureate degree programs; and

**WHEREAS**, the Legislature has limited increases in technical college tuition and S&A fees to the same increases as community college operating fees.

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges:

Adopts the community college lower division course tuition and fee schedule and rates for 2007-08 as set forth in Attachments One and Two;

Limits the maximum increase in technical college tuition and S&A fees for 2007-08 to two percent as set forth in Attachment Two;

Adopts the community college upper division course tuition and fee schedule and rates for 2007-08 as set forth in Attachment Three;

**APPROVED AND ADOPTED** on May 22, 2007.

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Jim Garrison, Chair.

**ATTEST:**

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Charles N. Earl, Secretary

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 07-05-13**

A resolution relating to the 2007-09 capital budget.

**WHEREAS** the 2007-09 Capital Budget has been passed by the Legislature setting forth the capital program for Community and Technical Colleges for the next two years, and

**WHEREAS** the 2007-09 capital budget includes funding for renovation, replacement, matching fund, infrastructure, and growth projects, minor works and repairs;

**NOW THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges distribute \$426,350,000 in appropriations for renovation, replacement matching fund, infrastructure and growth projects as presented in Attachment Two; and

**BE IT RESOLVED** that the Executive Director be authorized to distribute the \$3,238,000 in cost escalation funds using a process in consultation with the WACTC Capital Committee; and

**BE IT RESOLVED** that the State Board for Community and Technical Colleges approve expenditure of local funds and the COP financing authorized by the Legislature (\$24,900,000) for alternatively financed projects as described in Attachment Two; and

**BE IT RESOLVED** that the State Board for Community and Technical Colleges allocate \$498,000 to Grays Harbor College for the Riverview Education Center as described in Attachment Two; and

**BE IT RESOLVED** that the State Board for Community and Technical Colleges allocate \$16,000,000 in Minor Works Preservation and \$20,000,000 in Minor Works Program funds as presented in Attachment Three; and

**BE IT RESOLVED** that the State Board for Community and Technical Colleges hereby allocates \$30,001,000 for Repairs "A" as presented in Attachment Four; and

**BE IT RESOLVED** that the State Board for Community and Technical Colleges allocate \$22,802,000 for maintenance and operation funding to replace M&O dollars transferred to capital per Attachment Five; and

**BE IT FURTHER RESOLVED** that the Director be authorized to make adjustments as may be necessary in response to actions taken by the Governor, for computational errors, data corrections, externally-imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements.

**APPROVED AND ADOPTED** May 22, 2007.

  
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Jim Garrison, Chair

**ATTEST:**

  
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Charles N. Earl, Secretary