

**Joint Meeting of the TACTC Board of Directors
and Legislative Steering Committee Meeting
9:00 a.m., Friday, November 16, 2007
Renton Technical College and via ITV**

Call to Order: TACTC President Gene Chase called the meeting to order at 9:00 a.m.

In attendance:

Theresa Pan-Hosler, Bates
Steve Miller, Bellevue
Jim Cunningham, Bellingham
Mike Blakely, Big Bend
Bob Holloway, Big Bend
Katherine Kenison, Big Bend
Felix Romon, Big Bend
Roy Wiiklinson, Cascadia
Sherry Parker, Clark
Kim Peery, Clark
Robert Lenigan, Clover Park
Salavador Beltran, Columbia Basin
Quentin Powers, Edmonds
Jeannette Woods, Edmonds
Gene Chase, Everett
Sherry Gates, Green River
Karen Vander Ark, Highline
Lyle Lovingfoss, Lower Columbia
Peter Crane, Olympic
Jim Robinson, Olympic
Doug Sayan, Olympic
Alice Tawresey, Olympic
Rich Zwicker, Renton
Tom Malone, Seattle

Roger Olstad, Shoreline
Don Piercy, Skagit Valley
Margaret Rojas, Skagit Valley
Carol Landa-McVicker, Spokane
David Edwards, Tacoma
Fred Whang, Tacoma
Jerry Hendrickson, Walla Walla
Kris Klaveano, Walla Walla
Jon McFarland, Walla Walla
Dora Reyes, Walla Walla
Mary Grant Tompkins, Walla Walla
Bob Myers, Wenatchee
Sue Cole, Whatcom
Paul McDonald, Yakima

Guests:
Don Bressler
Bill Bonaudi
Linda Kaminski

Staff:
Charlie Earl
Cindy Hough
Julie Walter

Welcome & Introductions: Gene Chase welcomed everyone and explained the purpose of the joint meeting of the Board of Directors and Legislative Steering Committee Meeting.

Approval of Minutes: Gene Chase presented the minutes from the April 13, 2007, Joint Board of Directors and Legislative Steering Committee and the May 17, 2007, Annual Business Meeting and Election of Officers and asked for any changes or suggestions.

MOTION: Steve Miller moved and Jerry Hendrickson seconded to accept the minutes as presented.

MOTION PASSED.

Audit Committee Report: Cindy Hough presented the Audit Committee's Report on the review of TACTC's 2006-2007 Fiscal Year. She reported the committee found all records accurate and all supporting documentation existed and the committee recommended the staff continues the accounting procedures currently in place.

WACTC Report: Don Bressler shared the WACTC report on behalf of Jim McLaughlin, WACTC President. Don reported at the October meeting the presidents discussed the following:

- Bellevue's Campus Alert System
- Re-Hosting Update
- Compensation Study Task Force
- Equipment Budget Request
- Enrollments

He reported that at the November meeting the Presidents will be meeting with Microsoft at their office of the future.

Approval of Washington Executive Leadership Academy Resolution (WELA):

Cindy Hough provided an overview of the changes made to WELA. She announced WELA has developed a formal board of directors and will be establishing their own bylaws to include at a minimum, budgeting, spending and hiring authority.

MOTION: Carol Landa-McVicker moved and David Edwards seconded to approve a resolution to formally recognize the WELA Board of Directors as the official governing body of WELA, and a commitment to the WELA program of both representation and financial support.

MOTION PASSED.

SBCTC Report: Charlie Earl shared the SBCTC report on behalf of Erin Munding, State Board Chair. Charlie reported at the December Board Meeting they will be looking at the following:

- Technical College Task Force recommendations on technical college mission expansion to offer transfer degree
- College Readiness
- Technology Transformation Task Force
- Update on the selection of two additional colleges granted authority to offer applied bachelor degrees
- Follow up for September Board Retreat

He also reported on the following:

- Gardner-Evans-Locke Higher Education Bond Reauthorization
- State Revenue Forecast
- I-960

Election Results: Cindy Hough reported on the results of the November elections. She reported the Leadership will remain the same and reviewed some of the changes. She also reported on I-960 and simple majority and the impacts they might have.

Legislative Package as Adopted by the SBCTC: Rich Zwicker presented the 2008 Legislative Package as Adopted by the SBCTC, which consisted of:

Supplemental Operating Budget

- Economic Demand – Worker Retraining Funding - \$5.7 million
- Student Success – Running Start - \$7 million
- Innovation – 21st Century Learning Environments - \$9 million
- Campus Security - \$8.5 million
- E-Discovery - \$1.6 million
- Facilities Maintenance and Operating Funding - \$1.9 million
- Compensation Funding Shortfall - \$937,000
- Office of Financial Management Enterprise Systems Fee - \$1.1 million
- Fund Shift Correction

Supplemental Capital Budget

- Capital Project Cost Escalation - \$6.3 million
- Yakima Valley Community college – Skills Center - \$2.5 million
- Bellevue Community College – L Building Repairs - \$1.4 million
- North Seattle Community College/Employment Security Department/Department of Social and Health Services - \$23.58 million in COPs
- Wenatchee Valley College – Student Housing - \$3,347,000 in COPs

Messaging/Advocacy for the legislative package: The following one-pagers were distributed for Trustees to use as talking points when talking with legislators regarding the supplemental budget:

- How will two-year colleges further the state's economy, support student success and foster innovation?
- Why do two-year colleges need capital funding?
- Why do two-year colleges need more resources to support Running Start Students?
- How will new equipment & online library resources foster innovation while preparing students for work & transfer?
- How can two-year colleges support the state's economy and its workers?
- Gardner-Evans-Locke Higher Education Bonds

What trustees are hearing from their legislators: Trustees shared what they have been hearing from and talking to their legislators about.

System Direction/Student Achievement outcomes measurements – trustee's monitoring role: Jim Cunningham asked the trustees to support the system direction and to encourage legislators to value and utilized it when passing legislation. Jim and Katherine Kension discussed the Student Achievement outcomes measurements. Some of the questions asked were:

- **Funding.** What are the funding needs and continuity of funding?
- **Consolidation of reporting/paperwork.** Many colleges already have in place programs re student achievement. There is a huge variety throughout the state system, all with their own requirements for documentation and reporting. How

can these processes and reporting requirements be consolidated and/or streamlined so that the colleges are not duplicating efforts, how can the state help us make it more efficient?

- **Mission and Goals.** We need to be reviewing our mission statements, goal and ends statements to insure consistency with student achievement objectives and system direction, and make any necessary changes.
- **Educating the public.** How do we educate the public, our constituents and communities about this initiative and what our system is attempting to do? Their “buy-in” is critical to our success.
- **Learning year.** What is our plan for the learning year at our specific institution, and how are we going to monitor our progress there?
- **Additional requirements.** Do we need to add additional strategies, services, programs, etc. to what we currently offer in order to promote student achievement and our ability to measure it?
- **Additional staff training/education.** What types of additional training/education is needed for college staff in order to keep them fully prepared to meet the challenges of this initiative?
- **Consistency with local needs.** Where are we currently most successful in student achievement, and as this initiative is implemented, does that success reflect our local needs or do we need to make adjustments? We need to be developing our own student achievement strategies, one size does not fit all.
- **Sharing information within the system.** How can we learn from other institutions and their successes/failures, and how can we efficiently share that information within our system?
- **Identification of successful strategies.** Have we identified what propels our students forward and are we meeting those needs and accurately measuring our success?
- **Incentive funding.** When we receive the funding, how is it being used to further the initiatives’ goals? Do we have a realistic, workable plan in place, and how are we going to reinvest those dollars to insure continued success of our programs and augmentation of student success?

Education Committee Report: Carol Landa-McVicker reported this year’s committee goal is to help educate trustees on issues and give them tools to talk about them. The Winter Legislative Contact Conference will focus on legislative policy issues and the Spring Continuing Education Convention will be on retention and recruitment. Carol thanked everyone for the valuable recommendations on suggested topics and asked them to continue to make recommendations.

News of the day: Cindy Hough announced that the State Board Communication’s Office has begun sending out “News of the day” which contains links to different stories about the system. She asked trustees if they wished to be added to the distribution list. Everyone agreed it would be a valuable communication tool.

Adjourn: The meeting adjourned at 11:15 a.m.